

**Risk Disclaimer:** All Investments in mutual Fund are subject to market risks. The NAV of Units may go down or up based on the market conditions. The investors are advised in their own interest to carefully read the contents of the Offering Document, in particular the Investment Policies mentioned in clause 2, Risk Factors mentioned in clause 2.7, Taxation Policies mentioned in Clause 7 and Warnings in Clause 9 before making any investment decision.

**Offering Document**  
**Of**  
**Alfalah Islamic Money Market Fund (AIMMF)**  
**(An Open Ended Shariah Compliant Money Market Scheme)**

A Shariah Compliant (Wakalatul Istithmar Based Fund)

**Duly Vetted By Shariah Advisor**  
**Mufti Shaikh Noman**  
**&**  
**Mufti Javed Ahmad**

Category of Fund	Risk Profile	Risk of PrincipalErosion
Money Market Scheme	Low	Principal at Low Risk

**MANAGED BY**  
**ALFALAH ASSET MANAGEMENT LIMITED**  
**(Formerly Alfalah GHP Investment Management Limited\_**

Last Updated: July 03, 2025

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**Key Fact Statement of<sup>1</sup>****ALFALAH ISLAMIC MONEY MARKET FUND****Type:** Open-End**Category:** Shariah Compliant Money Market Scheme**Managed by:** Alfalah Asset Management Limited**Risk Profile:** Low**Issuance Date:** July, 2025 (updated with reference to the 8<sup>th</sup> SOD)**1. DISCLAIMER**

Before you invest, you are encouraged to review the detailed features of the Fund in the offering document and/or Monthly Fund Manager Report.

**2. KEY ATTRIBUTES**

<b>Investment objective</b>	The Objective of the Fund is to seek maximum possible preservation of capital and a competitive rate of return via investing primarily in money market securities.
<b>Authorized investment avenues</b>	Shariah Compliant Government Securities cash & near cash instruments, Islamic money market placements, certificate of Islamic deposits (COID), certificate of musharakas (COM), Islamic TDRs, reverse repo, short-term Islamic commercial papers and Sukuk.
<b>Launch date</b>	January 08, 2021
<b>Minimum Investment Amount</b>	Rs.1,000/-
<b>Duration</b>	Perpetual
<b>Performance Benchmark</b>	90% three (3) months PKRV rates + 10% three (3) months average of the highest rates on savings account of three (3) AA rated scheduled Banks as selected by MUFAP.
<b>IPO/Subscription Period</b>	January 07, 2021
<b>Subscription/Redemption Days and Timings</b>	Monday – Friday (9:00 am - 4:00 pm)
<b>Types/Classes of units</b>	Class "A" Units & Class "B" Units
<b>Management Fee (% Per Annum)</b>	Up to 1.25%

**3. BRIEF INFORMATION ON THE PRODUCT CHARGES**

	<b>Distribution Channel</b>	<b>Percentage</b>
1. Front-End Load (FEL)	Direct Investment through AMC	2%
	Digital Platform of AMC / Third-Party Platform	Up to 1.5%
2. Redemption Charge	<b>Type of Charge</b>	<b>Percentage</b>
	Back-End Load	Nil
	Contingent Load	Nil

**Total Expense Ratio (TER)**

Investors are advised to consult the Fund Manager Report (FMR) for the latest information on the updated TER.

**Applicable Taxes**

<sup>1</sup> Amended through 8th SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0796/2025 dated Jul 03, 2025

**Disclaimer** – Income earned in the form of dividends or capital gains is subject to taxation at rates specified in the Income Tax Ordinance, 2001

#### 4. KEY STAKEHOLDERS

##### a. Management Company

**Name:** Alfalah Asset Management Limited

**Address:** Islamic Chamber of Commerce, Industry & Agriculture Building,  
2nd floor, ST-2/A, Block-9, KDA Scheme 5, Clifton Karachi

**Contact No. :** (92-21) -111-090-090

**Website:** [www.alfalahamc.com](http://www.alfalahamc.com)

##### b. Trustee

**Name:** Central Depository Company of Pakistan Limited

**Address:** CDC House, 99– B, Block B, S.M.C.H.S, Main Shahra–e–Faisal, Karachi

**Contact:** 021- 111-111-500

**Website:** [www.cdcpakistan.com](http://www.cdcpakistan.com)

##### c. Shariah Advisor

**Name:** Mufti Shaikh Noman & Mufti Javed Ahmed

**Address:** Shariah Compliance Department - Bank Islami Pakistan Limited 13<sup>th</sup> Floor  
Executive Tower Dolmen Mall Clifton Karachi

**Contact:** (92-21) 111-475-264

**Website:** [www.bankislami.com.pk](http://www.bankislami.com.pk)

**OFFERING DOCUMENT OF  
ALFALAH ISLAMIC MONEY MARKET FUND (AIMMF)  
(A Shariah Compliant Money Market Scheme)**

**MANAGED BY  
Alfalah Asset Management Limited  
(Formerly Alfalah GHP Investment Management Limited)**

**An Asset Management Company Registered under the Non-Banking Finance Companies [Establishment and Regulation] Rules, 2003**

**Date of Publication of Offering Document Dated <April 05, 2023>**

**Initial Offering Period from: April 13, 2023  
To April 13, 2023 (both days inclusive)**

The Alfalah Islamic Money Market Fund (the Fund/the Scheme/the Trust/the Unit Trust/AIMMF ) has been established through a Trust Deed (the Deed), dated March 03, 2023 entered into and between Alfalah Asset Management Limited , the Management Company, and Central Depository Company of Pakistan Limited, the Trustee under Sindh Trust Act 2020.

**REGULATORY APPROVAL AND CONSENT**

**Approval of the Securities and Exchange Commission of Pakistan**

The Securities and Exchange Commission of Pakistan (SECP) has authorized the offer of Units of Alfalah Islamic Money Market Fund (AIMMF) and registered, as a notified entity under the Non-Banking Finance Companies (Establishment and Regulation) Rules, 2003, Non-Banking Finance Companies, and Notified Entities Regulations 2008 (“Regulations”) vide letter no. SCD/AMCW/AIMMF/2023/MF-NE-105/242. Dated March 10, 2023 SECP has approved this Offering Document, under Regulation 54 of the NBFC & NE Regulations 2008 vide letter no. SCD/AMCW/AIMMF/2023/251.

**It must be clearly understood that in giving this approval, SECP does not take any responsibility for the financial soundness of the Fund and Shariah compliance of the Fund nor for the accuracy of any statement made or any opinion expressed in this Offering Document.**

**Offering Document**

This Offering Document sets out the arrangements covering the basic structure of the **Alfalah Islamic Money Market Fund** (the “Fund”, the “Scheme”). It sets forth information about the Fund that a prospective investor should know before investing in any class of Unit of the Fund. The provisions of the Trust Deed, the Rules, the Regulations (*and the Shariah guidelines*), circulars, directives issued by the SECP etc. as specified hereafter govern this Offering Document.

The Shariah Advisors of the Fund have reviewed this Offering Document and provided their consent that this Offering Document adheres to the principles of Shariah.

All Investments of the Fund shall be in adherence to the principles of Shariah. **It is possible that adherence to the principles of Shariah will cause the Fund to perform differently from Funds with similar objectives, but that are not subject to the requirements of Shariah.**

Prospective investors in their own interest are advised to read carefully this Offering Document to understand the Investment Policy, Risk Factors, Warning and Disclaimer. If prospective investor has any doubt about the contents of this Offering Document, he/she should consult one or more from amongst their investment advisers, Shariah advisor, legal advisers, bank managers, stockbrokers, or financial advisers to seek independent professional advice.

Investors must recognize that the investments involve varying levels of risk. The portfolio of the Fund consists of investments, listed as well as unlisted, that are subject to market fluctuations and risks inherent in all such investments. Neither the value of the Units in the Fund nor the dividend declared by the Fund is, or can be, assured. Investors are requested to read the Risk Disclosure, Warnings and Disclaimer statement contained in Clause 2.7 and Clause 9 respectively in this Offering Document.

### **Filing of the Offering Document**

The Management Company has filed a copy of the Offering Document signed by the Chief Executive along with the Trust Deed with SECP. Copies of the following documents can be inspected at the registered office of the Management Company or the place of business of the Trustee:

- (1) License No. AMCW/13/AGIML/AMS/07/2020 dated May 04, 2020 granted by SECP to Alfalah Asset Management Limited (AGIML) to carry out Asset Management Services and Investment Advisor;
- (2) AAML has appointed the **Central Depository Company of Pakistan Limited**, with the consent, as the Trustee of the Fund;
- (3) Trust Deed (the Deed) of the Fund;
- (4) SECP's Letter No. SCD/AMCW/AIMMF/2023/MF-NE-105/242. Dated March 10, 2023 registering the Fund in terms of Regulation 44 of the NBFC and Notified Entities Regulations 2008;
- (5) Shariah Advisor **Mufti Shaikh Noman** and **Mufti Javed**, consenting to act as Shariah advisor of **Alfalah Islamic Money Market Fund**; and
- (6) SECP's letter no. SCD/AMCW/AIMMF/2023/251 dated **March 20, 2023** approving this Offering Document.

## **1. CONSTITUTION OF THE SCHEME**

### **1.1 Constitution**

The Fund is an open-end Fund and has been constituted by a Trust Deed entered into at Karachi on **March 03, 2023** between:

- **Alfalah Asset Management Limited**, a Non-Banking Finance Company incorporated under the Companies Act 2017 and licensed by SECP to undertake asset management services, with its principal place of business at **Islamic Chamber of Commerce, Industry & Agriculture Building, 2nd floor, ST-2/A, Block-9, KDA Scheme 5, Clifton, Karachi, Pakistan**, as the Management Company; and
- **Central Depository Company of Pakistan Limited** incorporated in Pakistan under the Companies Act, 2017, and registered by SECP to act as a Trustee of the Collective Investment Scheme, having its registered office at **CDC House, 99-B, Block "B", S.M.C.H.S Main Shahrah-e-Faisal Karachi, Pakistan**, as the Trustee.

### **1.2 Trust Deed (the "Deed")**

The Deed is subject to and governed by the Non-Banking Finance Companies (Establishment and Regulations) Rules, 2003, Non-Banking Finance Companies and Notified Entities Regulations, 2008, Securities Act 2015, Companies Act 2017 and all other applicable laws and regulations including Shariah Advisor guidelines. The terms and conditions in the Deed and any supplemental deed(s) shall be binding on each Unit Holder. In the event of any conflict between the Offering Document and the Deed, the latter shall



supersede and prevail over the provisions contained in this Offering Document. In the event of any conflict between the Deed and the Rules or Regulations and Circulars issued by SECP, the latter shall supersede and prevail over the provisions contained in the Deed.

Furthermore, all Investments of the Fund Property shall be in accordance with the Islamic Shariah as advised by the Shariah Advisor. The Fund shall also be subject to the rules and the regulations framed by the State Bank of Pakistan with regard to the foreign investments made by the Fund and investments made in the Fund from outside Pakistan in foreign currency.

### **1.3 Modification of Trust Deed**

The Trustee and the Management Company, acting together and with the approval of SECP, shall be entitled by supplemental deed (s) to modify, alter or add to the provisions of the Deed to such extent as may be required to ensure compliance with any applicable laws, Rules and Regulations and Shariah guidelines.

Where the Deed has been altered or supplemented, the Management Company shall duly notify to the Unit Holders and publish the altered Trust Deed on their official website.

### **1.4 Duration**

The duration of the Fund is perpetual. However, SECP or the Management Company may wind it up or revoke, on the occurrence of certain events as specified in the Regulations or clause 10.4 of this document.

### **1.5 Trust property**

The aggregate proceeds of all Units issued from time to time after deducting Duties and Charges, Transactions Costs and any applicable Sales Load, shall constitute part of the Trust Property and includes the Investment and all income, profit and other benefits arising therefrom and all cash, bank balances and other assets and property of every description for the time being held or deemed to be held upon trust by the Trustee for the benefit of the Unit Holder(s) pursuant to the Deed but does not include any amount payable to the Unit Holders as distribution. However, any profit earned on the amount payable to the Unit Holders as distribution shall become part of the Trust Property.

### **1.6 Offering Document**

The provisions of the Trust Deed, the Rules, the Regulations, circulars and the Directive issued by the Commission govern this Offering Document. It sets forth information about the Fund that a prospective investor should know before investing in any Unit. Prospective investors in their own interest are advised to read carefully this Offering Document to understand the Investment Policy, Risk Factors and Warning and Disclaimer and should consult their legal, financial and/or other professional adviser before investing.

### **1.7 Modification of Offering Document**

This Offering Document will be updated to take account of any relevant material changes relating to the Fund. Such changes shall be subject to prior consent of the Trustee, Shariah Advisor and approval from the Securities and Exchange Commission of Pakistan (SECP) and shall be circulated to all Unit Holders and/ or publicly notified by advertisements in the newspapers subject to the provisions of the Rules and the Regulations and duly posted

on official website of the Management Company.

## 1.8 Responsibility of the Management Company for information given in this Document

The Management Company accepts the responsibility for the information contained in this Offering Document as being accurate at the date of its publication.

## 1.9 Initial Offer and Initial Period

Initial Offer is made during the Initial Period, which will be **two** Business Days, begins at the start of the banking hours on April 13, 2023, and shall end at the close of the banking hours on **April 13, 2023**. During the initial period, the Units shall be issued at the Price of Rs.**100** per Unit and subsequently at the price calculated and announced by the Management Company for every Dealing Day. No Units shall be redeemable during the Period Offer.

## 1.10 Transaction in Units after Initial Offering Period

Subsequent to the Initial Offering Period, units will be offered at the Offer Price and redeemed at the Redemption Price. The Management Company will fix the Offer (Purchase) and Redemption (Repurchase) Prices for every Dealing Day based on the Net Asset Value (NAV). The NAV based price shall be fixed after adjusting for the Sales Load as the case may be and any Transaction Costs that may be applicable. Except for circumstances elaborated in Clause 4.11 & 10.4 of this Offering Document, such prices shall be applicable to Purchase and Redemption requests, complete in all respects, received during the Business Hours on the Dealing Day.

## 2. INVESTMENT OBJECTIVES, INVESTMENT POLICY, RESTRICTIONS, RISK DISCLOSURE AND DISCLAIMER

### 2.1 Investment Objective

The investment objective of the Fund is to generate regular and stable returns by investing primarily in Shariah Compliant Banks and windows of conventional Banks and any other Shariah compliant money market instruments.

### 2.2 Investment Policy

Alfalah Islamic Money Market Fund, in line with its Investment Objectives, will invest in Shariah compliant Authorized Investments.

### 2.3 Authorized Investments<sup>23</sup>

The maximum maturity of the Fund at any time in the Authorized Investments shall be as follows:

Description	Min Entity Rating	Instruments Rating	Minimum Exposure	Maximum Exposure	Maximum Maturity
Secured, unsecured, Listed, Unlisted and privately placed Shariah Compliant money market securities including Sukuk issued by Federal Govt. , Provincial Govt. ,Local Govt.	N/A	AA or above (Long term) A1 (Short term)	0%	90%	1 Year

<sup>2</sup> Amended through 2nd SOD with SECP Approval vide Ref. No. SCD/AMCW/AIMMF/2023/330 dated Dec 06, 2023

<sup>3</sup> Amended through 3rd SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0111/2024 dated Mar 04, 2024

, Govt. Agencies, Autonomous Bodies.					
Shariah compliant Money market instruments such as Islamic TDR, Certificates of Musharaka (CoM), Islamic Certificates of Deposit (CoD), etc. with Islamic Commercial Banks and Islamic DFIs or Islamic windows of Commercial banks and DFIs.	AA	N/A	0%	90%	6 Months
Cash & Government of Pakistan (GoP) Ijarah Sukuks that can be readily converted into Cash	AA or above	N/A	10%	100%	N/A
Shariah Compliant Placements of funds (including TDR, COD, COM, Money Market Placements and other clean placements of the funds) with all microfinance banks, non-banking finance companies and Modarabas.	AAA	N/A	0%	25%	6 Months
Shariah Compliant Commercial Papers and Short Term Sukuk issued by corporate entities.	N/A	AA or above (Long term) A1 (Short term)	0%	20%	6 Months
Shariah Compliant Government Securities.	N/A	N/A	0%	90%	1 Year
Any other Shariah compliant investment, which may be authorized by the Fund's Shariah Advisors and SECP.	N/A	AA or above (Long term) A1 Short term	0%	As Specified by SECP in the Approval	6 Months

**Note:**

- I. Investments shall be made as per the authorized investment limits given above and may include the following mode of Shariah Transaction such as; principles of Bai'-Mu'ajjal, Bai'-Mussawwama, Bai'-Salam, Istisna'a, Mudaraba, Murabaha and Musharakah or any other structure as approved by the Shariah Advisor from time to time.
- II. Weighted average time to maturity of the Scheme shall not exceed 90 days.
- III. Rating of any security in the portfolio shall not be lower than AA (Double A)
- IV. Time to maturity of any asset shall not exceed six months.

The Fund may invest in Shariah Compliant Government Debt Securities, raised and traded through PSX, with maturity not exceeding one year.

*Note: This relaxation for extended maturity period is granted by SECP vide Direction No 17 of 2023 and is applicable till December 05, 2024 which may be extended from time to time by SECP through notification.*

**2.3.1 Benchmark**

90% three (3) months PKISRV rates + 10% three (3) months average of the highest rates on savings account of three (3) AA rated scheduled Islamic Banks or Islamic Windows of Conventional Banks as selected by MUFAP<sup>4</sup>.

**2.3.2 Risk Control in the Investment Process**

The Management Company shall ensure that effective risk control measures are in place for the protection of the Unit Holders' interests.

The objective of the risk control process is endeavor to monitor and manage the various types of risks, including market risks, credit risks and operational risks, with a view to achieving the investment objective of the Scheme.

Exposure to the Authorized Investments shall be determined based on the fund manager's outlook on the economy, the Capital / Money market and any other factor considered important by the Management Company towards effective discharge of its duties under the Regulations, the Deed and this Offering Document.

**2.3.3 Management Company Can Alter Investment Mix**

The Management Company can from time to time alter the weightings, subject to the specified limits as per clause 2.3 between the various types of investments if it is of the view that market conditions so warrant. The funds not invested in the foregoing avenues shall be placed as deposit with scheduled Islamic banks / Islamic Windows of conventional banks.

**2.3.4 Changes in Investment Policy**

The investment policy will be governed by the Regulations and/or SECP directives. Any Fundamental change in the Investment Policy will be implemented only after obtaining prior approval from SECP and giving 30 (thirty days) prior notice to the Unit Holders as specified in the Regulations.

**2.3.5 Disposal of Haram Income**

Where some Haram income accrues to the Fund, it will be donated to a registered charitable institution in order to purify the Fund's income. This will be done in accordance with the guidelines issued by the Shariah Advisor from time to time.

**2.4 Investment Restrictions**

- (a) The Trust Property shall be subject to such exposure limits or other prohibitions as are provided in the Regulations, Trust Deed, this Offering Document of the Fund, circulars and directives and shall also be subject to any exemptions that may be specifically given to the Fund by SECP and are explicitly mentioned under the heading Exceptions to Investment Restriction in this offering document or subsequently in writing. If and so long as the value of the holding in a particular company or sector shall exceed the limit imposed by the Regulations, the Management Company shall not purchase any further Investments in such company or sector. In the event Exposure limits are

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<sup>4</sup> Amended through 7th SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0053/2025 dated Jan 30, 2025  
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exceeded due to corporate actions including taking up rights or bonus issue and/or owing to appreciation or depreciation in value of any Investment, disposal of any Investment or Redemption of Units, the excess exposure shall be regularized in such manner and within such time as specified in the Regulations, circular or notification issued by SECP from time to time.

- (b) The Management Company, on behalf of the Fund, shall not enter into transactions with any broker that exceeds the limit provided in the Regulations and or circulars and notifications issued by the Commission from time to time
- (c) The Management Company on behalf of the Scheme shall not:
  - i. Make Investments in Non-Shariah compliant instruments and against the guidelines of Shariah Advisor of the Fund.
  - ii. Purchase or sell -
    - a. Bearer securities;
    - b. Securities on margin;
    - c. Real estate, commodities or commodity contracts;
    - d. Securities which result in assumption of unlimited liability (actual or contingent);
    - e. Anything other than Authorized Investments as defined herein;
    - f. Participate in a joint account with others in any transaction;
    - g. Take exposure to equities;
    - h. Affect a short sale in a security whether listed or unlisted;
    - i. Purchase any security in a forward contract;
    - j. Take exposure in any other Collective Investment Scheme;
    - k. Take exposure in any security on margin.
  - iii. Securities which result in assumption of unlimited liability (actual or contingent)
  - iv. Lend, assume, guarantee, endorse or otherwise become directly or contingently liable for or in connection with any obligation or indebtedness of any person as specified in the Regulations;
  - v. Make any investment which will vest with the Management Company or its group the management or control of the affairs of the investee company;
  - vi. Invest in securities of the Management Company;
  - vii. Issue a senior security which is either stock or represents indebtedness, without the prior written approval of the Commission and the Shariah Advisor;
  - viii. Apply for de-listing from stock exchange, unless it has obtained prior written approval of the Commission;
  - ix. Sell or issue Units for consideration other than cash unless permitted by the Commission based on structure and investment policy of the Scheme.
  - x. Merge with, acquire or take over any scheme, unless it has obtained the prior approval of the SECP in writing to the scheme of such merger, acquisition or take over.
  - xi. Invest the subscription money until the closure of initial offering period.

- xii. Enter on behalf of the Scheme, into underwriting or sub under writing contracts.
- xiii. Subscribe to an issue underwritten, co-underwritten or sub-underwritten by group companies of the Management Company.
- xiv. Pledge any of the securities held or beneficially owned by the Scheme except as allowed under the Regulations.
- xv. Accept deposits
- xvi. Make a loan or advance money to any person from the assets of the Scheme
- xvii. The Management Company, on behalf of the Scheme, shall not take Exposure of more than thirty five per cent (35%) of the total Net Assets of the Scheme in any single group. For this purpose, “group” means persons having at least 30% or more shareholding in any other company, as per publicly disclosed information.
- xviii. The investment in single issue of Shariah compliant debt securities of a company shall not at any time, exceed an amount equal to 15% of total Net Assets of Scheme or 15% of that single issue, whichever is lower
- xix. Take exposure of more than 15% of net assets of Scheme to a single entity in case of placements with Banks, DFIs and NBFCs.
- xx. Invest in MTS
- xxi. In case of redemptions requests are pending due to constraint of liquidity in the Fund, for more than the period as stipulated in the Regulations, the Management Company shall not make any fresh investment or rollover of any investment.
- xxii. The Management Company on behalf of the Fund shall maintain minimum cash and near cash instruments) subject to applicable Regulations, Circulars or Directives issued by the Commission. The present limit for the Fund is provided in **clause 2.3** above.

### **Exemption to Investment Restrictions**

In order to protect the right of the Unit Holders, the Management Company may take an Exposure in any unauthorized investment due to recovery of any default proceeding of any counter party of any Authorized Investment with the approval of the Commission and Shariah Advisor.

## **2.5 Shariah Compliant Financing Arrangements**

- (a) Subject to any statutory requirements for the time being in force and to the terms and conditions herein contained, the Management Company may arrange Shariah compliant financing for account of the scheme, with the approval of the Trustee, from Banks, Financial Institutions, or such other companies as specified by the Commission from time to time. The financing, however, shall not be resorted to, except for meeting the redemption requests and shall be repayable within a period of ninety days and such financing shall not exceed fifteen (15) percent of the Net Assets or such other limit as specified by the Commission at the time of financing.

If subsequent to such financing the Net Assets are reduced as a result of depreciation

in the market value of the Trust Property or redemption of Units, the Management Company or the Trustee shall not be under any obligation to reduce such financing.

- (b) The charges payable to any Bank or institution against financing on account of the Fund as permissible above shall not be higher than the normal prevailing bank charges or normal market rates for similar service and/or facility.
- (c) Neither the Trustee, nor the Management Company shall be required to issue any guarantee or provide security over their own assets for securing such financings from banks, financial institutions. The Trustee or the Management Company shall not be liable in any manner in their personal capacities for repayment of such financings.
- (d) For the purposes of securing any such financing the Trustee may upon instruction of the Management Company mortgage, charge or pledge in any manner all or any part of the Fund Property provided that the aggregate amount secured by such mortgage, charge or pledge shall not exceed the limits provided under the Regulations and/or any law for the time being in force.
- (e) Neither the Trustee nor the Management Company shall incur any liability by reason of any loss to the Trust or any loss that a Unit Holder(s) may suffer by reason of any depletion in the Net Asset Value that may result from any financing arrangement made hereunder in good faith. Any liability or loss incurred due to negligence of AMC or the Trustee shall be borne by the party responsible.

## **2.6 Restriction of Transactions with Connected Persons**

- (a) The Management Company in relation to the Scheme shall not invest in any security of a company if any director or officer of the Management Company owns more than five per cent of the total amount of securities issued, or, the directors and officers of the Management Company own more than ten per cent of those securities collectively subject to exemption provided in the Regulations.
- (b) The Management Company on behalf of the Scheme shall not without the approval of its Board of Directors in writing and consent of the Trustee, purchase or sell any security from or to any Connected Person or employee of the Management Company.
- (c) Provided that above shall not be applicable on sale or redemptions of Units.
- (d) For the purpose of sub-paragraphs (a) and (b) above the term director, officer and employee shall include spouse, lineal ascendants and descendants, brothers and sisters.
- (e) All transactions carried out by or on behalf of the Scheme with connected person(s) shall be made as provided in the Constitutive Documents, and shall be disclosed in the Scheme's annual reports.

## **2.7 Risk Disclosure**

The management company shall ensure that effective risk control measures are in place for the protection of the unit holders.

Investors must realize that all investments in mutual Funds and securities are subject to market risks. Our target return / dividend range cannot be guaranteed and it should be clearly understood that the portfolio of the Fund is subject to market price fluctuations and



other risks inherent in all such investments. The risks emanate from various factors that includes, but are not limited to:

- (1) **Government Regulation Risk** - Government policies or regulations are more prevalent in some securities and financial instruments than in others. Funds that invest in such securities may be affected due to change in these regulations or policies, which directly or indirectly affect the structure of the security and/or in extreme cases a governmental or court order could restrain payment of capital, principal or income.
- (2) **Credit Risk** - Credit Risk comprises Default Risk and Credit Spread Risk a. Each can have negative impact on the value of the income and money market instruments including GOP Ijara Sukuk etc.
  - **Default Risk** - The risk that the issuer of the security will not be able to pay the obligation, either on time or at all;
  - **Credit Spread Risk** - The risk that there may be an increase in the difference between the Profit/return of any issuer's security and the return/markup rate of a risk free security. The difference between this return/mark up rates is called a "credit spread". Credit spreads are based on macroeconomic events in the domestic or global financial markets. An increase in credit spread will decrease the value of income and including money market instruments;
- (3) **Country or Political Risk** – The uncertainty of returns caused by the possibility of a major change in the political or economic environment of the country such as break down of law and order, war, natural disasters, etc. and any governmental actions or legislative changes or court orders restraining payment of principal or income.
- (4) **Interest Rate Risk** – A rise or decline in interest rates during the investment term may result in a change in return provided to investors.
- (5) **Price Risk** - The price risk is defined as when the value of the Fund, due to its holdings in such securities rises and falls as a result of change in interest rates.
- (6) **Liquidity Risk** – Liquidity risk is the possibility of deterioration in the price of a security in the Fund when it is offered for sale in the secondary market.
- (7) **Settlement Risk** – At times, the Fund may encounter settlement risk in purchasing / investing and maturing / selling its investments, which may affect the Fund's performance etc.
- (8) **Reinvestment Rate Risk** – In a declining interest/ markup rate economic environment, there is a risk that maturing securities or coupon payments will be reinvested at lower rates, which shall reduce the return of the Fund compared to return earned in the preceding quarters.
- (9) **Events Risk** - There may be adjustments to the performance of the Fund due to events including but not limited to, natural calamities, market disruptions, mergers, nationalization, insolvency and changes in tax law.
- (10) **Redemption Risk** - There may be special circumstances in which the redemption of Units may be suspended or the redemption payment may not occur within six working days of receiving a request for redemption from the investor.
- (11) **Distribution Risk** – Dividend distribution may also be liable to tax because the distributions are made out of the profits earned by fund and not out of the profits earned by each unit holder. Unit holders who invest in a fund before distribution of dividends may be liable to pay tax even though they may not have earned any gain on their investment, as return of capital to investors upon distribution is also taxable.
- (12) **Shariah non-compliance Risk:** The risk associated with employing funds in investments that are not consistent with the Principles of Shariah.



There may be times when a portion of the investment portfolio of the Scheme is not compliant with either the investment policy or the minimum investment criteria of the assigned 'category'. This non-compliance may be due to various reasons including, adverse market conditions, liquidity constraints or investment – specific issues. Investors are advised to study the latest Fund Manager Report specially portfolio composition and Financial Statements of the Scheme to determine what percentage of the assets of the Scheme, if any, is not in compliance with the minimum investment criteria of the assigned category. The latest monthly Fund Manager Report as per the format prescribed by Mutual Funds Association of Pakistan (MUFAP) and financial statements of the Scheme are available on the website of the Management Company and can be obtained by calling / writing to the Management Company.

## **2.8 Cleansing/Purification Process**

This refers to the Shariah Non-Compliant investment made by the Fund Manager or any other Shariah compliant investment, which subsequently became Non-Shariah Compliant. The said Investment will be disposed of / withdrawn with immediate effect. In the event, the disposal/withdrawal of the investment resulted in gain (through capital gain and/or dividend); the gain is to be channeled to any other charitable bodies as advised by the Shariah advisor.

## **2.9 Disclaimer**

The Units of the Trust are not bank deposits and are neither issued by, insured by, obligations of, nor otherwise supported by SECP, any Government agency, the Trustee (except to the extent specifically stated in this document and the Deed) or any of the shareholders of the Management Company or any other bank or financial institution.

## **3 OPERATORS AND PRINCIPALS**

### **3.1 Management Company**

Alfaluh Asset Management Limited is the Management Company of **Alfaluh Islamic Money Market Fund** (AIMMF), having its registered office as mentioned below:

**Alfaluh Asset Management limited**

Islamic Chamber of Commerce,  
Industry & Agriculture Building,  
2nd floor, ST-2/A, Block-9, KDA  
Scheme 5, Clifton, Karachi,  
Pakistan

#### **3.1.1 Organization**

Alfaluh Asset Management Limited (AAML) is as an Asset Management and Investment Advisory Company, licensed by SECP under the Non-Banking Finance Companies (Establishment and Regulation) Rules, 2003 (NBFC Rules). The company was incorporated on October 18, 2004 as a public limited company under the Companies Ordinance, 1984. The certificate of commencement of business was obtained on March 10, 2005.

Alfaluh Asset Management Ltd. is an Abu Dhabi Group Company led by His Highness Sheikh Nahayan Mubarak Al Nahayan, the current Federal Education Minister in the UAE Government. The group is the single largest foreign investor group in Pakistan. The group is one of the largest in the Middle East and has diversified business interests across the Middle East, Africa and Asia comprising oil and gas exploration, hospitality services, communications, banking, financial

services, automobile industry and property development.

Currently AAML has been rated as ‘AM2+’ Outlook “Positive” by Pakistan Credit Rating Agency (PACRA). The rating reflects the company's high investment management industry standards and benchmarks with noted strengths in several of the rating factors.

### Principal Shareholders

The following is the current shareholding structure of the company:

Share Holders	% Holding
M/s MAB Investment Inc.	59.78
M/s Bank Alfalah Limited	40.22
<b>Total</b>	<b>100%</b>

### Board of Directors of the Management Company

Mr. Saad Ur Rehman	58/I, 3rd Street, Off Khayaban-e-Momin, Phase V, D.H.A. Karachi	25-Apr-22	6-Jun-22	Non-Executive	-	0%	
Mr. Khaldoon Bin Latif	House No. 60/II, Zulfikar Street 1B, Phase 8, DHA, Karachi, Pakistan.	23-Feb-23	29-03-23	Executive	-	0%	Coeus Solutions Limited, International Investment Bank, IIB Group Holdings W.L.L,
Mr. Hanspeter Beier	<b>GHP Arbitrium Ltd. Grendel 2, 6004 Lucerne</b>	25-Apr-22	6-Jun-22	Non-Executive	-	0%	
Mr. Kabir Ahmad Qureshi	MPCHS, House # 369-B, Street # 51, Sector E-11/3 Islamabad	25-Apr-22	6-Jun-22	Non-Executive	-	0%	
Mr. Tanweer Awan	18th Floor, Al Neem Tower, Abu Dhabi, UAE	25-Apr-22	6-Jun-22	Non-Executive	-	0%	-Wateen Telecom -Alfalah Insurance Company Limited
Mr. Ayesha Aziz	House # 87/1, Khayaban-e-Rahat, DHA Phase VI, Karachi	25-Apr-22	6-Jun-22	Non-Executive	Independent	0%	-Pak Brunei Investment Company Limited. -KSB Pumps Company Ltd. -Engro Polymer & Chemicals Ltd. -GSK Consumer healthcare Pakistan Ltd. -Awwal Modaraba management Ltd. -Primus Leasing Limited.
Mr. Khalilullah	House 42/1, 11 Commercial	25-Apr-	6-Jun-	Non-Executive	Independent	0%	

Shaikh	Street D.H.A Phase IV, Clifton Cantt, Karachi	22	22				
Mr. Khaled Jamal Abdul Rahman Khanfer	18th Floor, Al Neem Tower, Abu Dhabi, UAE	25- Apr- 22	6- Jun- 22	Non- Executive	-	0%	-Wateen Telecom -JCMI-UAE

### 3.1.2 Profile of the Directors

#### Mr. Tanveer Awan

Mr. Tanveer Awan is Chief Executive of Dhabi Group and Chairman of the Board of Directors of Alfalah Asset Management Limited. He has over 15 years of rich experience focused on turnarounds and transformations. He has successfully transformed multiple businesses by improving their financial, commercial, and operational performance. Prior to joining Dhabi Group, Awan worked with Alvarez & Marsal, Bain & Company and Schlumberger in GCC and Europe. Mr. Awan earned a master's degree in engineering from Norwegian University of Science and Technology in Trondheim Norway, and an MBA from IMD in Lausanne Switzerland.

#### Mr. Hanspeter Beier

Mr. Hanspeter Beier was Client Relationship Manager, Portfolio Manager focusing on European Equities, macroeconomic Analyst, and Member of the Executive Committee of GHP Arbitrium Ltd and ABP Financial Services Ltd. In the meantime he has retired and remains a board member of GHP Beteiligungen Ltd.

As an acknowledged authority on the European Stock Market, Mr. Hanspeter Beier joined the Executive Committee of GHP Arbitrium in 2004 and the Executive Committee of APB Financial Services in 2017.

Previously Mr. Hanspeter Beier was head of portfolio management and Chief Financial Officer with a subsidiary of a major European bank before being appointed CEO of a Swiss private bank.

#### Mr. Kabir Ahmad Qureshi

Mr. Kabir Ahmad Qureshi is currently serving as Head Branch Banking at Bank Alfalah Limited. He has over 19 years of multifaceted Retail Banking experience with a primary focus on Branch Banking, Wealth Management & Product Development. He has been associated with institutions such as ABN Amro Bank N.V., Citi Bank N.A. and Faysal Bank previously. He holds a BSc (Hons) Degree in Economics & Management from the University of London.

#### Mr. Saad Ur Rahman Khan

Mr. Saad Ur Rahman Khan has over 27 years of diversified experience in the fields of Commercial, Corporate, and Investment Banking, Risk Management and International Business. During his career, he has been associated with Citibank, MCB Bank, Habib Bank Limited, and National Bank of Pakistan. He is a business graduate with an MBA degree from Institute of Business Administration (IBA).

#### Mr. Khaled Khanfer

Mr. Khanfer is a seasoned finance and accounting executive with over 17 years of experience in public practice spanning multiple jurisdictions with multinational organizations. A Certified Public Accountant from the United States of America and Canada with a bachelor's degree in accounting

#### Mr. Khalilullah Shaikh

Mr. Khalilullah is a Fellow Chartered Accountant – qualified from the Institute of Chartered Accountants of Pakistan (ICAP) by setting a new record of winning ‘5 Gold Medals in one sitting in the history of ICAP.

He has attended various local and international professional development programs, including International Leadership Development Program at NUS, Singapore.

In the effort to contribute back to society, Mr. Khalilullah has been serving voluntarily as an elected Council (Board) member of ICAP for the last 8 years. He has the honor of serving as the Youngest President of ICAP in 2019-20. He has been contributing to the accountancy profession regionally & globally as a Board member of SAFA and as a member of the Professional Accountants in Business (PAIB) Committee of the International Federation of Accountants (IFAC).

High energy, a performance-focused executive with a proven track record of leading large and diverse functions. As a Motivational Leader, Mr. Khalilullah is known for clearly defining goals, empowering teams, aligning resources & processes, and consistently delivering results that exceed expectations.

He possesses a vast corporate experience, he has served Pakistan International Airlines as Chief Financial Officer, K-Electric Limited as Head of Supply Chain, Chief Internal Auditor & Secretary BAC, and Director Finance & Business Administration, Shell Group as a Head of Treasury & MIS (Pakistan Refinery Limited) and A.F. Ferguson & Co. in Assurance and Business Advisory Services.

Human Capital development is his passion. He has taught Strategic Financial Management courses to CA & ACCA final students for many years. His Student Alumni includes over 2,000 CAs.

He speaks regularly at conferences and seminars in Pakistan and abroad as part of IFAC PAIB Committee. He has also organized several professional development seminars and workshops on behalf of ICAP - flagship events include CFO Conferences and National Finance Olympiad. CFO Conference is a signature finance event of Pakistan, attended by over 1,500 finance professionals from 300+ organizations every year.

#### **Ms. Ayesha Aziz**

Ms. Aziz currently serves as the Managing Director of Pak Brunei Investment Company and holds directorship in Awwal Modaraba Management Limited (a wholly owned subsidiary of Pak Brunei), KSB Pumps Company Limited, Engro Polymer and Chemicals Limited and Glaxo SmithKline Consumer Healthcare besides chairing the Board of Primus Leasing Limited (wholly owned subsidiary of Pak Brunei). She brings over 28 years of experience in Structured Finance, Private Equity & Strategic Advisory businesses. Ms. Aziz has been associated with Pak Brunei Investment Company since its inception and has helped to position it as a leading Investment Bank in terms of scope and scale of operations as well as the quality of assets. She has also overseen the establishment of subsidiaries for asset management, Islamic finance, and leasing over this period. Ms. Aziz started her career at ANZ Grindlays Bank and worked in Merchant Banking & Treasury Markets Divisions. She was also involved in establishing and managing business operations of Pak Oman Investment Company and its subsidiaries, in senior managerial roles.

Ms. Aziz is an MBA from the Institute of Business Administration and a qualified Chartered Financial Analyst (CFA).

### **3.1.3 Profile of the Management**

#### **Mr. Khaldoon Bin Latif – Chief Executive Officer**

Mr. Khaldoon has been associated with the capital markets for over 18 years, with both domestic and international experience providing a comprehensive blend. Prior to joining Alfalah Asset Management Limited Mr. Khaldoon was associated with Faysal Asset Management Limited as its Chief Executive Officer (CEO) and under his leadership, Faysal Asset Management has achieved significant growth during his tenure and transformed into major industry player. Earlier he was associated with BMA Asset Management Company Limited as its CEO, JS Investments Limited as its Chief Investment Officer (CIO) and KASB Funds Limited as its CEO. Before KASB Funds, he was the General Manager and Director of TSWLL Bahrain, a wholly owned subsidiary of TAIB Bank BSC, where he headed their brokerage, asset management, custody and advisory operations.

He has been a member of the Mutual Fund Association for over six years and has been the Vice Chairman from FY2021-22. He is also a non-executive director on a bank holding company out of Bahrain, IIBank LLC that has operations in Africa and Europe. He is a former board member of TRG and Pace Pakistan. Mr. Latif also brings both buy and sell side exposure of domestic capital markets in Pakistan. Mr. Latif began his career on the sell side with AKD Securities Ltd in various capacities including Head of Foreign Institutional Sales and Equity Research in the capacity of Head of Research and Chief Economist. On the Buy side, Mr. Latif has worked with PICIC AMC as Head of Research and Product Development where his tenor also included active management of the PICIC Energy Fund. Mr. Latif is a LUMS Alumni and has done a number of capital market courses with CFA association, Daiwa, J.P. Morgan and Bahrain Institute of Banking and Finance (BIBF). He has also completed his Director Certification program from IBA.

**Mr. Nabeel Malik – Chief Investment Officer**

Mr. Malik is the Chief Investment Officer at Alfalah GHP Investment Management Limited. Mr. Malik has remained a key executive of the senior management team since the merger of the Company with IGI Funds in 2013. He has remained part of Investment Committees for both Mutual funds and Advisory mandates and has played an instrumental role in the growth of the organization. He brings with him a rich and diversified experience of over eighteen years in the field of Investment Management & and Advisory.

Mr. Nabeel is also serving as board member of Mutual Fund Association of Pakistan. Prior to becoming a part of the Alfalah GHP team, he was associated with IGI Funds Ltd, and earlier at distinguished organizations like Pak Oman Asset Management Co & Pak Kuwait Investment Co.

Mr. Malik has done his MBA from SZABIST and holds a B. Sc. degree in Computing & I.T.

**Mr. Noman Soomro - Chief Operating Officer**

Mr. Soomro is a qualified Chartered Accountant from the Institute of Chartered Accountant of Pakistan (ICAP). Prior to joining Alfalah GHP Investment Management Limited, he was Chief Financial Officer & Company Secretary of HBL Asset Management Limited for seven years. During his tenure as CFO, he was responsible for all financial and fiscal management aspects of Company operations and Mutual Funds/Pension Schemes under management of the Company. The job also included providing leadership and coordination in the administrative, business planning, strategy, accounting, taxation and budgeting efforts of the Company.

Before HBL Asset Management Limited, he was working at A F Ferguson Chartered Accountants; a member firm of PricewaterhouseCoopers (PwC). During his five years at A.F Ferguson with the Assurance and Business Advisory Services of the firm, he conducted audits of major financial institutions of Pakistan including local and foreign commercial banks, mutual funds, Modarabas, housing finance company and leasing companies. He was also a key member of the team which conducted pre-acquisition Financial and Taxation Due Diligence Review of a commercial bank in Pakistan. Mr. Soomro has also conducted Internal Audit reviews of a large commercial bank and a foreign bank, where the responsibilities included reporting on effectiveness and efficiency of internal audit department, and independent reporting on internal control weaknesses.

**Mr. Shariq Mukhtar Hashmi – Chief Compliance Officer**

Mr. Hashmi possess over 16 years of diversified rich experience in the financial services industry with key expertise in Finance, Audit, Fund Operations, Legal matters, Fund Product Development, Fund Risk Management and Regulatory Compliance in multiple capacities as Head of Department. Being Compliance Head, one of the most important members of the management team, He is primarily responsible for overseeing compliance within an organization, and ensuring compliance with laws, regulatory requirements, policies, and procedures.

Mr. Hashmi as the compliance leader and subject matter expert is responsible for establishing standards and implementing procedures to ensure that the compliance programs throughout the organization are effective and efficient in identifying, preventing, detecting, and correcting noncompliance with applicable laws and

regulations. Prior to this, he has served in IGI Funds and National Investment Company in various capacities. Over the years, Mr. Hashmi has served on various committees of Mutual Funds Association of Pakistan (MUFAP). Mr. Hashmi is a Fellow Member of Chartered Certified Accountants with Master's Degree in Finance and Certification Financial Risk Management.

**Syed Hyder Raza Zaidi – Chief Financial Officer**

Mr. Hyder Raza is an associate member of the Institute of Cost and Management Accountants of Pakistan (ICMAP) and brings with him 18 years of diversified experience in the fields of accountancy, taxation, corporate and audit with over fourteen years in the Asset Management Industry; he exhibited sound leadership skills with a successful track record of system development and implementation. Prior to joining AGIML, he worked in a multinational shipping company. He is responsible for supervising and monitoring the finance function and related reporting requirements, liaising with the regulatory authorities, trustee, internal & external auditors and tax consultants and ensuring compliance with relevant laws and regulations.

**Mr. Muddasir Ahmed Shaikh**

Mr. Shaikh is heading the Equity Investments team at Alfalah Investments. He has been an integral part of the team since 2007 and holds about two decades of professional experience. He joined the Investment Management Industry in 2004, right after his graduation with an MBA degree. Over the years, he has served various public and private financial institutions of repute. He started his career as Research Analyst and has progressed over the year to higher levels in portfolio management.

Mr. Shaikh is an Alumni of the prestigious Institute of Business Administration, Karachi (IBA).

**Mr. Ashfaq Ahmed**

Mr. Ashfaq has over 25 years of multi-disciplinary technology experience, where have been given the opportunity to challenge me and achieve improved customer service? A technology expert specialized in Alternate Delivery Channel (ADC) products, and an evangelist who brought new product offering enabling the customer to transact using various banking channels.

An MBA – MIS, ITIL & COBIT 5 certified professional, having vast experience in both Infrastructure and Applications, He has good business acumen and has delivered/implemented solutions having a team lead from cross-functions from business and technology. As part of the portfolio, have been managing CAPEX and OPEX budgets of IT including Human and technological resources.

**Ms. Mehwish Aslam**

A highly successful Sales Person with nearly a decade of experience exceeding sales goals through targeted prospecting and strategic territory development. Track-record of successfully creating strategic partnerships, heightening brand awareness, and raising assets via consultative sales across both retail and institutional client bases.

Ms. Mehwish is a results-oriented. A flexible and forward-thinking individual with excellent interpersonal, organizational, and communication skills. Quick to adapt and eager to accept new challenges. An experienced leader possessing the business acumen necessary for constant improvement, growth, and efficiency within the nucleus of a company.

**Mr. Jehanzeb Nawaz**

Mr. Jehanzeb Nawaz is the Senior Vice President, Business Head - Sales & Channel Management for Alfalah GHP Investment Management. He has over thirteen years of experience in the Asset Management Industry. Mr. Nawaz started his career with BMA Funds and later moved to IGI Funds. He joined Alfalah GHP in 2013. Prior to that, He was Assistant Vice President at IGI Funds between 2011-2013. He has served in various roles within Alfalah Investments, from Head of Wealth Management, to Heading Marketing & Investor Relations.

Mr. Nawaz holds a BA (Hons) in Marketing and Business Studies from Middlesex University, United Kingdom. He is also certified ICM for selling Mutual Funds and has completed Anti – Money Laundering and Countering Financing of Terrorism Certification.



**Mr. Amir Ibrahim Habib**

Amir Ibrahim Habib is the Vice President, Head of Retail Sales – Islamic for Alfalah GHP Investment Management. He has over 18 years of experience in the Asset Management Industry with diversified as Equity Trader, Portfolio Manager, SMA Operations, and Corporate and Retail Sales. Amir Ibrahim Habib started his career with Arif Habib Investments and later moved to UBL Funds.

Amir Ibrahim Habib joined Alfalah GHP in 2021. Prior to that, He was Vice President at JS Investment. Mr. Habib holds a bachelor's from the University of Karachi. He is also certified in ICM for selling Mutual Funds and has completed CLARITAS certification from CFA Institute.

**Mr. Mustafa Kamal**

Mr. Mustafa Kamal has more than 18 years of work experience in the investment management profession out of which he has been associated with the Mutual Fund Industry for over 15 years. Prior to joining Alfalah Investments, he was working as a Chief Investment Officer with Pak Oman Asset Management Limited. Over the years, he has worked at companies like Askari Investments, National Fullerton Asset Management, Crescent Leasing & ORIX Investment Bank. He is an MBA with Majors in Finance.

**Mr. Omar Mukhtar**

Mr. Mukhtar is the Head of Risk Management. He has remained part of the Board Risk & Investment Committees and has played an instrumental role in the establishment of the Risk Management, Enterprise Risk Management & Information Security framework for the organization. He brings with him an experience of over fifteen years in the field of Risk Management in the Mutual Funds Industry. Prior to becoming a part of the Alfalah GHP team, he was associated with UBL Funds Ltd in managing their Risk Management Function.

Mr. Mukhtar has done his MBA in Finance from Greenwich University and holds a BBA Honors degree. He is also a member of GARP (Global Association of Risk Professionals).

**Mr. Ali Abbas Devjani**

Mr. Devjani has been awarded the “Pakistan Market Regulations” (PMR) & “Fundamental of Capital Markets” (FCM) Certifications by Institute of Capital Markets.

He also had an association with the Institute of Cost and Management Accountants of Pakistan (ICMAP). He has been associated with the asset management industry for over two decades, last serving as Head of Operations at MCB Arif Habib Savings and Investments Limited. Mr. Devjani worked with founding teams in the industry and has experience in settlement, fund accounting, product development, investor services, call centre, transfer agent and operations functions. He was instrumental in fund launching, fund maturities, merger and conversion of numerous funds managed by the company. He has diversified experience to look after conventional, shariah-compliant and pension funds.

Mr. Devjani holds two master degrees in the disciplines of Economics and International Relations respectively. His excellence and remarkable performance were acknowledged by CEO, he was awarded certificate of appreciation for system development, and he holds recognized Diploma in Information Technology. He also holds a certificate of Achievement from Python Institute for PCAP: Programming Essentials in Python, endorsing his capabilities in different dimensions.

Mr. Devjani attended “Program on building High Performance Teams” from Lahore University of Management Sciences (LUMS) and has effective Leadership role. Enhancing his profile on technology front Mr. Devjani also completed “Data Science Course” to deal with data scrapping, data extraction and managing big data. Having more on his profile he also completed modules of “Introduction to Islamic Finance” & “Islamic Liquidity Management” offered by joint effort of ADB (Asian Development Bank) & IFAAS (Islamic Finance Advisory & Assurance Services). Having a deep insight into the industry, he has implemented numerous process changes to bring transparency, efficiency and effectiveness with his prudence.

**Ms. Zubdahtunnisa Yousuf**

Ms. Zubdahtunnisa is Heading Investor Services at Alfalah GHP Investment Management. She is a self-motivated, highly enthusiastic experienced professional with more than 20 years' experience of national and multinational companies. She has been associated with the Asset Management Industry of Pakistan for the past 16 years with her forte being in Customer Care/Investor Service, Tele Sales/Corporate Sales and Unit Management.

Prior to joining team Alfalah GHP, she was Head of Investor Services of Askari Investment Management where she revamped the Investor Service function, facilities and Data Center. She played an instrumental role in the successful launch and implementation of Unit Management System "CAPELLA" along with Team Sidat Hyder & Co. in the year 2012, She was also associated with Faysal Asset Management & Faysal Bank Limited, DHL Pakistan (Pvt) Limited, HINET PAK (PVT) Limited and Gerry's Information Technology. Her role at Alfalah GHP include overseeing an effective communication channel between the management and its Investor, releasing information's, handling inquires along with data induction for transfer agent.

**Mr. Tauseef Ahmad**

Mr. Tauseef Ahmad is Vice President, Head of Human Resources for Alfalah GHP Investment Management Ltd. He has over fifteen years of experience in the Asset Management Industry. Mr. Ahmed started his career in Retail Sales with Faysal Asset Management Limited in 2006 and later moved to UBL Fund Manager Limited. Ahmad joined Alfalah GHP in 2020 and prior to that, he was Talent Development Manager at UBL Funds between 2015-2020 where he previously served in various other roles between 2006-2015 i.e. HR Business Partner, Sales Talent Development Manager & Customer Relationship Manager.

Mr. Ahmad holds a Master's degree in Economics & Finance from the University of Karachi. He has also done Investment Foundations from the CFA Institute and MFDC & FCM certifications from the Institute of Financial Markets of Pakistan. Mr. Ahmad also holds Post Graduate Diploma in HR from the Institute of Business Management.

### **3.1.4 Existing Schemes under Management and their performance**

Alfalah Asset Management Limited are currently managing seventeen open-end mutual funds namely:

1. Alfalah GHP Value Fund (AGVF)
2. Alfalah GHP Income Multiplier Fund (AGIMF)
3. Alfalah GHP Islamic Stock Fund (AGISF)
4. Alfalah GHP Cash Fund (AGCF)
5. Alfalah GHP Alpha Fund (AGAF)
6. Alfalah GHP Income Fund (AGIF)
7. Alfalah GHP Stock Fund (AGSF)
8. Alfalah GHP Money Market Fund (AGMMF)
9. Alfalah GHP Islamic Income Fund (AGIIF)
10. Alfalah GHP Sovereign Fund (AGSOF)
11. Alfalah GHP Prosperity Planning Fund (AGPPF)
12. Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF)
13. Alfalah GHP Islamic Dedicated Equity Fund (AGIDEF)
14. Alfalah GHP Islamic Value Fund (AGIVF)
15. Alfalah Islamic Rozana Amdani Fund (AIRAF)
16. Alfalah Islamic Prosperity Planning Fund 2-Capital Preservation Fund-6
17. Alfalah Consumer Index Exchange Trading Fund

#### **Alfalah GHP Value Fund (AGVF)**

Alfalah GHP Value Fund (AGVF) is an Open End Asset Allocation Fund, which was launched on October 29, 2005. The objective of the fund is to invest in a broad range of asset classes to diversify Fund risk and to optimize



potential returns. The Fund can invest up to a maximum limit of 80% of its NAV in equity securities or debt / money market securities with per company and per sector limitations as prescribed in the NBFC Regulations. Out of the total investment, minimum 50% of assets shall remain invested in the listed securities. These asset allocations are changed from time to time in order to maximize investor returns and manage risk.

Fund Name	Alfalsh GHP Value Fund (AGVF)
Fund Type	Open End
Nature of Fund	Asset Allocation Fund
Date of Launching	October 29, 2005
Fund Size as at Feb 28, 2023	Rs. 346.90 million
Par Value	Rs. 50/-
NAV per unit Feb 28, 2023	Rs. 48.84/-
Trustee	CDC Pakistan Limited
Auditor	A.F Ferguson & Co. Pakistan, Chartered Accountants
Risk Profile	High
Listing	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2009	2.74%	Rs. 10.64 /-	19.7329
2010	17.36%	Rs. Nil /-	Nil
2011	7.20%	Rs. 4.25 /-	8.2486
2012	4.17%	Rs. 2.75 /-	5.4369
2013	30.11%	Rs. 10.77 /-	20.3509
2014	19.52%	Rs. 9.94 /-	18.1966
2015	25.50%	Rs. 7.7634/-	-
2016	18.30%	Rs. 1.6239/-	7.2725
2017	26.20%	Rs. 9.4960/-	-
2018	-12.0%	Rs. 6.5187/-	-
2019	-8.8%	-	-
2020	0.9%	Rs. 1.0896/-	-
2021	28.45%	Rs. 7.7144/-	-
2022	13.89%	-	-

\* Fund launch on 29-10-2005

## 2. Alfalah GHP Income Multiplier Fund (AGIMF)

Alfalsh GHP Income Multiplier Fund (AGIMF) is an Open End Income Fund, which was launched on June 15, 2007. The objective of the Fund is to generate stable and consistent returns while seeking capital preservation through a diversified portfolio of high quality debt securities and liquid money market instruments and placements. The Investment Portfolio of the Fund comprises of fixed, floating and hybrid rate instruments. The allocation between various investment classes depends on prevailing market conditions and opportunities. The Fund allows the investors to participate in the overall performance of fixed income / money market and to take advantage of a diversified and actively managed portfolio.

Fund Name	Alfalsh GHP Income Multiplier Fund (AGIMF)
Fund Type	Open End
Nature of Fund	Aggressive Income Fund
Date of Launching	June 15, 2007
Fund Size as at Feb 31, 2021	Rs. 3,434.33 million
Par Value	Rs. 50/-
NAV per unit on Feb 28, 2023	Rs. 59.9488/-
Credit Rating	“A+ (f)” by PACRA

<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Medium
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2009</b>	3.24%	Rs. 4.24 /-	8.3307
<b>2010</b>	-0.04%	Nil /-	Nil
<b>2011</b>	2.83%	Rs. 1.59 /-	3.2610
<b>2012</b>	-8.75%	Nil /-	Nil
<b>2013</b>	6.81%	Rs. 3.86 /-	8.1582
<b>2014</b>	12.35%	Rs. 5.04 /-	10.4743
<b>2015</b>	14.20%	Rs. 4.248/-	-
<b>2016</b>	8.38%	Rs. 1.8738/-	-
<b>2017</b>	5.90%	Rs. 2.8811/-	-
<b>2018</b>	4.90%	Rs. 2.6124/-	-
<b>2019</b>	6.30%	Rs. 3.3186/-	-
<b>2020</b>	15.30	Rs. 8.1534/-	-
<b>2021</b>	-0.31%	-	-
<b>2022</b>	6.84%	Rs. 2.7655/-	-

\* Fund launch on 15-06-2007

### 3. Alfalah GHP Islamic Stock Fund (AGISF)

Alfalah GHP Islamic Stock Fund (AGISF) is an open-end Shariah Compliant Islamic Equity scheme and was launched on September 4; 2007. The investment objective of the Fund is to achieve long-term capital growth by investing primarily in Shariah compliant equity securities. All activities of the Fund are undertaken in accordance with the Islamic Shariah as per the guidelines given by Shariah Advisory Board of the Fund.

<b>Fund Name</b>	Alfalah GHP Islamic Stock Fund (AGISF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Islamic Equity Scheme
<b>Date of Launching</b>	September 4, 2007
<b>Fund Size as at Feb 28, 2023</b>	Rs. 1232.55 million
<b>Par Value</b>	Rs. 50/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 36.5319/-
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	High
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2009</b>	8.63%	Rs. 9.34 /-	16.2445
<b>2010</b>	11.79%	Rs. 2.00 /-	3.5236
<b>2011</b>	3.34%	Rs. 7.50 /-	13.7468
<b>2012</b>	11.32%	Rs. 5.75 /-	10.7396
<b>2013</b>	36.25%	Rs. 13.47 /-	23.6718
<b>2014</b>	18.42%	Rs. 14.99 /-	27.8751

<b>2015</b>	23.80%	Rs. 7.3107/-	-
<b>2016</b>	20.33%	Rs. 6.0806/-	2.0266
<b>2017</b>	24.80%	Rs. 6.9204/-	-
<b>2018</b>	-14.40%	Rs. 12.2629/-	-
<b>2019</b>	-18.80%	-	-
<b>2020</b>	-1.30%	-	-
<b>2021</b>	36.75%	Rs. 9.5717/-	-
<b>2022</b>	-18.67%	-	-

\* Fund launch on 04-09-2007

#### 4. Alfalah GHP Cash Fund (AGCF)

Alfalah GHP Cash Fund (AGCF) is an open end Money Market Fund. The primary investment objective of the fund is to provide a regular stream of income at competitive rate of return while preserving capital to the extent possible by investing in assets with low risk and a high degree of liquidity from a portfolio constituted of mostly money market securities and placements. Investment is made in high quality and liquid money market securities and placements with a weighted average time to maturity of the net assets not exceeding 90 days. The fund principally invest in cash and cash instruments which includes cash in bank accounts (excluding TDRs), government securities, treasury bills, money market placements, deposits, certificate of deposits (COD), certificate of Musharaka (COM), TDRs, commercial papers and reverse repo.

<b>Fund Name</b>	Alfalah GHP Cash Fund (AGCF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Money Market Fund
<b>Date of Launching</b>	March 12, 2010
<b>Fund Size as at Feb 28, 2023</b>	Rs. 5344.3 million
<b>Par Value</b>	Rs. 500/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 509.3630/-
<b>Credit Rating</b>	“AA (f)” by PACRA
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Very Low
<b>Listing</b>	Pakistan Stock Exchange

Distribution Details are as under:

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2010</b>	8.14%	Rs. 27.10 /-	5.3938
<b>2011</b>	11.56%	Rs. 42.91 / -	8.5819
<b>2012</b>	11.02%	Rs. 51.93 /-	10.3858
<b>2013</b>	9.06%	Rs. 43.91 /-	8.7818
<b>2014</b>	8.09%	Rs. 33.72 /-	6.7456
<b>2015</b>	8.60%	Rs. 44.80/-	-
<b>2016</b>	5.17%	Rs. 31.3261/-	-
<b>2017</b>	6.80%	Rs. 32.8400/-	-
<b>2018</b>	4.70%	Rs. 23.3600/-	-
<b>2019</b>	9.00%	Rs. 42.6500/-	-
<b>2020</b>	12.70%	Rs. 60.6186/-	-
<b>2021</b>	7.01%	Rs. 19.4163/-	-
<b>2022</b>	11.01%	Rs. 52.6299/-	-

\* Fund launch on March 12, 2010

#### 5. Alfalah GHP Alpha Fund (AGAF)

Alfalah GHP Alpha Fund (AGAF) is an open end Equity Fund that was launched on September 09, 2008. The primary investment objective of the fund is long-term capital appreciation from a portfolio that is substantially constituted of equity and equity related securities. AGAF will primarily invest in equity and equity related securities. If the Management Company expect the stock market to perform adversely during any period of time, based on its analysis of macroeconomic factors such as interest rates, economic growth rates, corporate earnings, stock market valuations, or based on political or any other factor(s), the management company may then temporarily allocate assets to other asset classes, subject to the prescribed limits, such as money markets, continuous funding system, ready future spread transactions, etc.

<b>Fund Name</b>	Alfalah GHP Alpha Fund (AGAF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Equity Fund
<b>Date of Launching</b>	September 09, 2008
<b>Fund Size as at Feb 28, 2023</b>	Rs. 529.86 million
<b>Par Value</b>	Rs. 50/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 47.97/-
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	High
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2009</b>	14.34%	Rs. 28.29 /-	51.1249
<b>2010</b>	12.07%	Rs. 0.50 /-	0.8861
<b>2011</b>	15.70%	Rs. 7.00 /-	12.6789
<b>2012</b>	2.67%	Rs. 2.00 /-	3.6677
<b>2013</b>	39.80%	Rs. 18.00 /-	32.0779
<b>2014</b>	29.55%	Rs. 15.93 /-	27.9069
<b>2015</b>	27.40%	Rs. 7.0466/-	-
<b>2016</b>	14.12%	Rs. 1.57/-	6.06
<b>2017</b>	29.00%	Rs. 2.9418/-	-
<b>2018</b>	-14.20%	Rs. 5.3568/-	-
<b>2019</b>	-17.50%	-	-
<b>2020</b>	-3.40%	-	-
<b>2021</b>	39.27%	Rs. 14.92/-	-
<b>2022</b>	-17.98%	-	-

\* Fund launch on 09-09-2008

## 6. Alfalah GHP Income Fund (AGIF)

The investment objective of Alfalah GHP Income Fund is to minimize risk, construct a liquid portfolio of fixed income instruments and provide competitive returns to the unit holders. The management team ensures the active implementation of prudent investment practices, the highest professional standards and compliance with applicable laws.

The investment policy of the Fund is constructed to ensure the overall compliance with the above mentioned investment objective. As such, the investment policy shall focus on selecting instruments, executing transactions and constructing portfolio exposures to match the investment objective stated.

<b>Fund Name</b>	Alfalah GHP Income Fund (AGIF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Income Scheme

<b>Date of Launching</b>	14 April 2007
<b>Fund Size as at Feb 28, 2023</b>	Rs. 441.81 million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 124.1743/-
<b>Credit Rating</b>	A+ (f) by PACRA
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Medium
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2009</b>	6.47%	Rs. 2.64 /-	2.6479
<b>2010</b>	11.12%	Rs. 11.27 /-	11.2389
<b>2011</b>	11.33%	Rs. 13.07 /-	12.736
<b>2012</b>	11.16%	Rs. 13.11 /-	12.9969
<b>2013</b>	9.95%	Rs. 7.75 /-	7.7056
<b>2014</b>	8.00%	Rs. 7.79 /-	7.7621
<b>2015</b>	12.30%	Rs. 7.3777/-	
<b>2016</b>	7.56%	Rs. 2.6173/-	-
<b>2017</b>	5.20%	Rs. 4.5031/-	-
<b>2018</b>	4.80%	Rs. 5.3659/-	-
<b>2019</b>	7.70%	Rs. 8.1115/-	-
<b>2020</b>	14.80%	Rs. 16.4172/-	-
<b>2021</b>	6.96%	Rs. 7.2642/-	-
<b>2022</b>	7.97%	Rs. 9.1418/-	

\* Fund launch on 14 April 2007

## 7. Alfalah GHP Stock Fund (AGSF)

The Scheme shall seek long-term capital growth by investing primarily in a diversified pool of equities and equity related investments.

The Scheme shall construct a diversified portfolio of equity and other Authorized Investments. At least 70% of the Net Assets of the Scheme shall remain invested in listed equity securities during the year on quarterly average investment calculated on daily basis. The remaining Net Assets shall be invested in cash and/or near cash instruments, which shall include cash in bank account (excluding TDRs), and treasury bills not exceeding 90 days maturity. The Scheme shall not take exposure to Continuous Funding System (CFS).

The equity stocks shall be evaluated based on a combination of growth and value parameters. The best companies shall then be chosen from each sector. The final portfolio shall be determined taking into consideration the relative attractiveness of each sector. The Benchmark for Alfalah GHP Stock Fund is KSE- 100 Index. The performance of AGSF will be compared against KSE- 100 Benchmark. If the Fund Manager makes correct decisions on timing and selection of stocks, the Fund Manager should outperform the Benchmark and vice versa.

The Fund shall invest in the asset classes mentioned in the Offering Document under the heading Authorized Investment.

<b>Fund Name</b>	Alfalah GHP Stock Fund (AGSF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Equity Scheme
<b>Date of Launching</b>	15 July 2008
<b>Fund Size as at Feb 28, 2023</b>	Rs. 1095.56million

<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 87.5558/-
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	High
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2009	32.90%	-	-
2010	26.09%	Rs. 23.52 /-	25.311
2011	30.32%	Rs. 34.58 /-	34.2173
2012	13.34%	Rs. 24.57 /-	22.9360
2013	66.38%	Rs. 18.75 /-	18.2666
2014	24.58%	Rs. 45.45 /-	44.5620
2015	27.70%	Rs. 14.4405/-	-
2016	14.88%	Rs. 0.5001/-	7.2129
2017	28.70%	Rs. 5.3760/-	-
2018	-14.60%	Rs. 14.9984/-	-
2019	-17.40%	-	-
2020	-3.70%	-	-
2021	38.89%	Rs. 18.6001/-	-
2022	-19.86%	-	-

*\* Fund launch on 15 July 2008*

## 8. Alfalah GHP Islamic Income Fund (AGIIF)

The Scheme shall be Shariah based. The Scheme shall seek to provide good total return through a combination of current income and long-term capital appreciation, consistent with reasonable investment risk in a Shariah Compliant manner. The management team shall ensure the active implementation of prudent investment practices, the highest professional standards and compliance with applicable laws.

The Scheme has been categorized as Shariah Compliant (Islamic) Income Scheme. The investment policy of the Scheme is constructed to ensure overall compliance with investment objective mentioned in the Offering Document. The Scheme shall invest in a blend of short, medium and long-term Shariah Compliant Islamic Income instruments. The investment policy shall focus on selecting instruments, executing transactions and constructing a portfolio to match the investment objective, subject to the Regulations and the directives and circulars issued by the Commission from time to time.

The investment policy of the Scheme shall select instruments from within the specified Shariah Compliant Authorized Investments and invest only in asset classes mentioned in the Offering Document.

<b>Fund Name</b>	Alfalah GHP Islamic Income (AGIIF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Shariah Compliant (Islamic) Income Scheme
<b>Date of Launching</b>	3 December 2009
<b>Fund Size as at Feb 28, 2023</b>	Rs. 3,152million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 110.992/-
<b>Credit Rating</b>	“AA- (f)” by PACRA
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Medium

<b>Listing</b>	Pakistan Stock Exchange
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**Distribution Details are as under:**

<b>Period End</b>	<b>Annualized Return (p.a.)</b>	<b>Payout</b>	
		<b>Cash</b>	<b>Stock</b>
<b>2010</b>	9.03%	Nil	Nil
<b>2011</b>	10.20%	Rs. 2.19 /-	11.5181
<b>2012</b>	9.68%	Rs. 10.16 /-	10.1071
<b>2013</b>	7.35%	Rs. 7.33 /-	7.2977
<b>2014</b>	6.02%	Rs. 5.31 /-	5.2878
<b>2015</b>	6.90%	Rs. 7.5632/-	-
<b>2016</b>	4.91%	Rs. 4.8198/-	-
<b>2017</b>	5.35%	Rs. 4.7495/-	-
<b>2018</b>	4.22%	Rs. 4.2713/-	-
<b>2019</b>	7.60%	Rs. 9.7164/-	-
<b>2020</b>	11.56%	Rs. 11.2168/-	-
<b>2021</b>	6.40%	Rs. 6.6317/-	-
<b>2022</b>	9.09%	Rs. 8.7609/-	-

\* Fund launch on 3 December 2009

**9. Alfalah GHP Money Market Fund (AGMMF)**

As an open-ended money market Fund, the Scheme shall seek to generate competitive returns consistent with low risk from a portfolio constituted of short-term instruments including cash deposits and government securities. The Fund will maintain a high degree of liquidity, with time to maturity of single asset not exceeding six months and with weighted average time to maturity of Net Assets not exceeding 90 days.

The Scheme has been categorized as Money Market Scheme. The investment policy of the Scheme is constructed to ensure overall compliance with investment objective mentioned above. Alfalah GHP Money Market Fund will strive to earn Benchmark returns, by investing in short term instruments consistent with low risk and high liquidity. The Fund seeks to maintain a high degree of liquidity by investing in short-term instruments, whereby the time to maturity of any asset shall not exceed six months and weighted average time to maturity of net assets shall not exceed 90 days. The Fund will invest primarily in the money market specifically in cash and near cash instruments such as cash in bank accounts (excluding TDRs), Government Securities, money market placements, and deposits, certificate of deposits, certificate of Musharaka (COM), TDRs, commercial papers and reverse repos. The Fund will not take any direct or indirect exposure to equities. The Fund aims to mitigate risk by following prudent investment criteria and investing solely in high quality instruments and entities. With respect to entity ratings, rating of any NBFC or Modaraba shall not be lower than AAA (Triple A) and rating of any bank or DFI shall not be lower than AA (Double A Category). Furthermore, rating of any security in the portfolio shall not be lower than AA (Double A Category). The Fund's portfolio will therefore be firmly committed to high quality assets associated with low levels of risk.

Allocation among various instruments will be based on analysis of macro and micro economic variables such as interest rates, economic growth rates, political climate and analysis of the sector and entity in which the Fund intends to take exposure.

All investments made will be within the limits prescribed in the NBFC Regulations, as amended from time to time, or as otherwise specified by the SECP.

<b>Fund Name</b>	Alfalah GHP Money Market Fund (AGMMF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Money Market Scheme
<b>Date of Launching</b>	27 May 2010

<b>Fund Size as at Feb 28, 2023</b>	Rs. 27,286.3million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 98.5194/-
<b>Credit Rating</b>	“AA+ (f)” by PACRA
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Very Low
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2010	10.71%	Nil	Nil
2011	11.89%	Rs. 10.65 /-	10.6002
2012	11.79%	Rs. 7.01 /-	6.9914
2013	9.46%	Rs. 5.85 /-	5.8329
2014	8.18%	Rs. 7.40 /-	7.3744
2015	8.70%	Rs. 8.8576/-	-
2016	5.37%	Rs. 8.0288/-	-
2017	5.70%	Rs. 6.3483/-	-
2018	5.50%	Rs. 8.5683/-	-
2019	9.10%	Rs. 10.8407/-	-
2020	12.60%	Rs. 11.5341/-	-
2021	6.86%	Rs. 7.5727/-	-
2022	10.93%	Rs. 10.1049/-	-

*\* Fund launch on 27 May 2010*

## 10. Alfalah GHP Sovereign Fund (AGSOF)

The investment objective of Alfalah GHP Sovereign Fund (AGSOF) is to deliver optimal risk adjusted returns by investing mainly in a mix of short to long term Government Securities and other debt instruments. The management team ensures the active implementation of prudent investment practices, the highest professional standards and compliance with applicable laws.

During the year, at least 70% of the net assets shall remain invested in Government Securities transactions based on quarterly average investment to be calculated on a daily basis, with the remainder invested in bank deposits or cash balance, money market placements, reverse repo, spread transactions, corporate bonds, Sukuks, and other authorized investments.

<b>Fund Name</b>	Alfalah GHP Sovereign Fund (AGSOF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Income Scheme
<b>Date of Launching</b>	9 May 2014
<b>Fund Size as at Feb 28, 2023</b>	Rs. 548.135 million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 116.0541/-
<b>Credit Rating</b>	‘AA- (f)’ by PACRA
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Medium
<b>Listing</b>	Pakistan Stock Exchange



**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2014	8.70%	Rs. 1.16 /-	1.1634
2015	16.60%	Rs. 13.6802/-	-
2016	7.42%	Rs. 4.6776/-	-
2017	5.50%	Rs. 5.8914/-	-
2018	5.00%	Rs. 5.2464/-	-
2019	7.70%	Rs. 7.4448/-	-
2020	16.20%	Rs. 16.7887/-	-
2021	6.33%	Rs. 6.6680/-	-
2022	8.91%	-	-

\* Fund launch on 9 May 2014

**11. Alfalah GHP Prosperity Planning Fund (AGPPF)**

AGPPF is an Open-ended Fund of Funds Scheme that aims to generate returns on investment as per the respective Investment Plan by investing in Mutual Funds in line with the risk tolerance of the investor.

**Investment Plans**

The following Investment Plans are offered:

1. Alfalah GHP Conservative Investment Plan
1. Alfalah GHP Moderate Investment Plan
2. Alfalah GHP Active Investment Plan

a) The “Alfalah GHP Conservative Investment Plan” is an Investment Plan under the “Alfalah GHP Prosperity Planning Fund” and primarily aims to provide stable returns. This Investment Plan is suitable for investors that have a relatively low risk tolerance and / or wish to save for the short to medium term.

a) The “Alfalah GHP Moderate Investment Plan” is an Investment Plan under the “Alfalah GHP Prosperity Planning Fund” and primarily aims to provide a mix of capital appreciation and stable returns. This Investment Plan is suitable for investors that have a relatively moderate risk tolerance and / or wish to save for the medium to long term.

b) The “Alfalah GHP Active Investment Plan” is an Investment Plan under the “Alfalah GHP Prosperity Planning Fund” with the objective to earn a potentially high return through active asset allocation between Equity scheme(s) and Income scheme(s) based on the Fund Manager’s outlook on the asset classes.

<b>Fund Name</b>	Alfalah GHP Prosperity Planning Fund (AGPPF)		
<b>Fund Type</b>	Open End		
<b>Nature of Fund</b>	Fund of Funds Scheme		
<b>Date of Launching</b>	September 11, 2015		
<b>Par Value</b>	Rs.100/-		
<b>Fund Size as at Feb 28, 2023</b>	Alfalah GHP Conservative Investment Plan	Rs. 216.81 M	
	Alfalah GHP Moderate Investment Plan	Rs. 34.17 M	
	Alfalah GHP Active Investment Plan	Rs. 43.79 M	
<b>NAV per unit on Feb 28, 2023</b>	Alfalah GHP Conservative Investment Plan	Rs. 112.3322	
	Alfalah GHP Moderate Investment Plan	Rs. 103.4918	
	Alfalah GHP Active Investment Plan	Rs. 96.4934	

<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Plan Specific
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:** Alfalah GHP Prosperity Planning Fund (AGPPF) –Active Investment Plan

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	7.78%	Rs. 0.2449/-	-
2017	16.65%	Rs. 8.0227/-	-
2018	-8.88%	Rs. 0.7619/-	-
2019	-6.88%	-	-
2020	-0.75%	Rs. 0.0918	-
2021	27.74%	Rs. 25.5144/-	-
2022	-6.84%	-	-

\* Fund launch on 11 September 2015

**Distribution Details are as under:** Alfalah GHP Prosperity Planning Fund (AGPPF) –Moderate Investment Plan

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	7.60%	Rs. 2.7502/-	-
2017	12.07%	Rs. 10.5442/-	-
2018	-2.63%	Rs. 4.3645/-	-
2019	-1.77%	-	-
2020	7.25%	Rs. 6.7166	-
2021	13.42%	Rs. 13.6649/-	-
2022	2.40%	Rs. 2.5436/-	-

\* Fund launch on 11 September 2015

**Distribution Details are as under:** Alfalah GHP Prosperity Planning Fund (AGPPF) –Conservative Investment Plan

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	5.53%	Nil	-
2017	8.46%	Rs. 4.5144/-	-
2018	0.989%	Rs. 7.6612/-	-
2019	3.74%	Rs. 4.5499/-	-
2020	9.48%	Rs. 9.542/-	-
2021	9.71%	Rs. 9.1594/-	-
2022	6.39%	Rs. 6.6795/-	-

## 12. Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF)

Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) is an Open-ended Shariah Compliant Fund of Funds Scheme that aims to generate returns on investment as per the respective Investment Plan by investing in Shariah compliant Mutual funds in line with the risk tolerance of the investor.

### Investment Plans

The following Investment Plans are offered:

1. Alfalah GHP Islamic Balance Investment Plan

# ALFALAH ISLAMIC MONEY MARKET FUND CONSOLIDATED OFFERING DOCUMENT

1. Alfalah GHP Islamic Active Investment Plan
2. Alfalah GHP Islamic Active Investment Plan-2

a) The “Alfalah GHP Islamic Balanced Investment Plan” is an Investment Plan under the “Alfalah GHP Islamic Prosperity Planning Fund” and primarily aims to provide stable returns. This Investment Plan is suitable for investors that have a relatively low risk tolerance and / or wish to save for the short to medium term.

a) The “Alfalah GHP Islamic Active Investment Plan” is an Investment Plan under the “Alfalah GHP Islamic Prosperity Planning Fund” with the objective to earn a potentially high return through active asset allocation between Islamic Equity scheme(s) and Islamic Income scheme(s) based on the Fund Manager’s outlook on the asset classes.

<b>Fund Name</b>	Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF)	
<b>Fund Type</b>	Open End	
<b>Nature of Fund</b>	Shariah Compliant Fund of Funds Scheme	
<b>Date of Launching</b>	June 09, 2016	
<b>Par Value</b>	Rs.100/-	
<b>Fund Size as at Feb 28, 2023</b>	Alfalah GHP Islamic Balanced Investment Plan	Rs. 182.46 M
	Alfalah GHP Islamic Moderate Investment Plan	Rs. 69.85 M
	Alfalah GHP Islamic Active Investment Plan 2	Rs. 92.67 M
	Alfalah GHP Islamic Active Investment Plan 3	Rs. –
	Alfalah Islamic Capital Preservation Plan – 4	Rs. 19.60 M
	Alfalah Islamic Capital Preservation Plan – 5	Rs. -
<b>NAV per unit on Feb 28, 2023</b>	Alfalah GHP Islamic Balanced Investment Plan	Rs. 107.5855
	Alfalah GHP Islamic Moderate Investment Plan	Rs. 110.9643
	Alfalah GHP Islamic Active Investment Plan 2	Rs. 95.1926
	Alfalah GHP Islamic Active Investment Plan 3	Rs. -
	Alfalah Islamic Capital Preservation Plan – 4	Rs. 105.9522
	Alfalah Islamic Capital Preservation Plan – 5	Rs. -
<b>Trustee</b>	CDC Pakistan Limited	
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants	
<b>Risk Profile</b>	Plan Specific	
<b>Listing</b>	Pakistan Stock Exchange	

**Distribution Details are as under:** Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) –Balanced Investment Plan

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	0.10%	Rs. 0.0696/-	-
2017	7.80%	Rs. 2.9251/-	-
2018	0.52%	Rs. 6.0074/-	-
2019	3.18%	Rs. 3.3133/-	-
2020	9.04%	Rs. 8.8238	-
2021	10.06%	Rs. 9.1196/-	-
2022	7.97%	Rs. 7.6181/-	-

\* Fund launch on 09 June 2016

**Distribution Details are as under:** Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) –Moderate Investment Plan

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	-0.86%	Nil	-
2017	7.43%	Rs. 7.2592/-	-
2018	-8.05%	-	-
2019	4.94%	Rs. 4.5953/-	-
2020	5.94%	Rs. 5.4490/-	-
2021	17.00%	Rs. 12.0278	-
2022	10.25%	Rs. 10.1797	-

\* Fund launch on 09 June 2016

**Distribution Details are as under:** Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) –Active Investment Plan 2

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	-	Nil	-
2017	0.84%	Rs. 6.4865/-	-
2018	-8.36%	-	-
2019	-1.93%	-	-
2020	1.26%	Rs. 1.6799	-
2021	24.50%	Rs. 15.0483/-	-
2022	-7.30%	-	-

\* Fund launch on 01 Nov 2016

**Distribution Details are as under:** Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) –Active Investment Plan 3

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	-	Nil	-
2017	-0.31%	Rs. 0.0716/-	-
2018	-4.44%	-	-
2019	-2.41%	-	-
2020	1.12%	Rs. 12.6758	-
2021	23.91%	-	-
2022	5.59%	-	-

\* Fund launch on 21 June 2017

**Distribution Details are as under:** Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) –Capital Preservation Plan 4

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2018	-	-	-
2019	3.91%	Rs. 3.7162/-	-
2020	7.43%	Rs. 7.3595	-
2021	4.49%	Rs. 5.0917/-	-
2022	1.86%	Rs. 1.5049/-	-

\* Fund launch on 13 July 2018

**Distribution Details are as under:** Alfalah GHP Islamic Prosperity Planning Fund (AGIPPF) –Capital Preservation Plan 5

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2018	-	-	-
2019	3.60%	Rs. 3.4161/-	-
2020	7.94	Rs. 7.8755	-
2021	4.36%	-	-
2022	1.36%	-	-

\* Fund launch on 14 Dec 2018

### 13. Alfalah GHP Islamic Dedicated Equity Fund (AGIDEF)

Alfalah GHP Islamic Dedicated Equity Fund (AGIDEF) is an Open-end Shariah Compliant Islamic Equity Fund. The objective of AGIDEF is to provide other 'Fund of Funds' Schemes an avenue for investing in Shariah Compliant Equities.

<b>Fund Name</b>	Alfalah GHP Islamic Dedicated Equity Fund (AGIDEF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Shariah Compliant Equity Scheme
<b>Date of Launching</b>	23 May 2017
<b>Fund Size as at Feb 28, 2023</b>	Rs. 58.90 million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 62.3232/-
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	High
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:** Alfalah GHP Islamic Dedicated Equity Fund (AGIDEF)

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
2016	-	-	-
2017	-3.12%	-	-
2018	-12.50%	0.00	-
2019	-24.00%	-	-
2020	-0.8%	-	-
2021	38.03%	-	-
2022	-20.02%	-	-

\* Fund launch on 23 May 2017

### 14. Alfalah GHP Islamic Value Fund (AGIVF)

Alfalah GHP Islamic Value Fund (AGIVF) is an Open-end Shariah Compliant Islamic Asset Allocation Fund. The objective of AGIVF is to earn a potentially high return through allocation of assets between Shari'ah Compliant Equity Instruments, Shari'ah Compliant Fixed Income Instruments and any other Shari'ah Compliant instrument as permitted by the SECP and Shari'ah

<b>Fund Name</b>	Alfalah GHP Islamic Value Fund (AGIVF)
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Shariah Compliant Asset Allocation Scheme
<b>Date of Launching</b>	12 October 2017

<b>Fund Size as at Feb 28, 2023</b>	Rs. 2,151.2 million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 97.7207/-
<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	High
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2018</b>	0.50%	-	-
<b>2019</b>	-10.8%	Rs. 0.236/-	-
<b>2020</b>	0.4%	Rs. 0.329/-	-
<b>2021</b>	7.87%	Rs. 6.6178/-	
<b>2022</b>	9.34%	Rs. 8.4367/-	

\* Fund launch on 12-10-2017

#### **15. Alfalah Islamic Rozana Amdani Fund (AIRAF)**

As an open-ended money market Fund, the scheme shall seek to generate returns and to meet liquidity needs of investors by providing investors a daily dividend by investing in low risk and highly liquid Shari'ah Compliant money market instruments.

The Scheme has been categorized as Money Market Scheme. The investment policy of the Scheme is constructed to ensure overall compliance with investment objective mentioned above. Alfalah Islamic Rozana Amdani Fund will strive to earn Benchmark returns, by investing in short term instruments consistent with low risk and high liquidity. The Fund seeks to maintain a high degree of liquidity by investing in short-term instruments, whereby the time to maturity of any asset shall not exceed six months and weighted average time to maturity of net assets shall not exceed 90 days. The Fund will invest primarily in the money market specifically in cash and near cash instruments such as cash in bank accounts (excluding TDRs), Shari'ah Compliant Government Securities, money market placements, and deposits, certificate of deposits, certificate of Musharaka (COM), TDRs, Islamic commercial papers and reverse repos. The Fund will not take any direct or indirect exposure to equities. The Fund aims to mitigate risk by following prudent investment criteria and investing solely in high quality instruments and entities. With respect to entity ratings, rating of any NBFC or Modaraba shall not be lower than AAA (Triple A) and rating of any bank or DFI shall not be lower than AA (Double A Category). Furthermore, rating of any security in the portfolio shall not be lower than AA (Double A Category). The Fund's portfolio will therefore be firmly committed to high quality assets associated with low levels of risk.

Allocation among various instruments will be based on analysis of macro and micro economic variables such as interest rates, economic growth rates, political climate and analysis of the sector and entity in which the Fund intends to take exposure.

All investments made will be within the limits prescribed in the NBFC Regulations, as amended from time to time, or as otherwise specified by the SECP.

<b>Fund Name</b>	Alfalah Islamic Rozana Amdani Fund
<b>Fund Type</b>	Open End
<b>Nature of Fund</b>	Shari'ah Compliant Islamic Money Market Scheme
<b>Date of Launching</b>	18 Sep 2020
<b>Fund Size as at Feb 28, 2023</b>	Rs. 20,633.8 million
<b>Par Value</b>	Rs.100/-
<b>NAV per unit on Feb 28, 2023</b>	Rs. 100.0000/-
<b>Credit Rating</b>	"AA (f)" by PACRA

<b>Trustee</b>	CDC Pakistan Limited
<b>Auditor</b>	A.F Ferguson & Co. Pakistan, Chartered Accountants
<b>Risk Profile</b>	Very Low
<b>Listing</b>	Pakistan Stock Exchange

**Distribution Details are as under:**

Period End	Annualized Return (p.a.)	Payout	
		Cash	Stock
<b>2021</b>	6.58%	Rs. 9.2572/-	-
<b>2022</b>	9.70%	Rs. 9.3915/-	-

### 3.2 Role and Responsibilities of the Management Company

The Management Company shall manage, operate and administer the Scheme in accordance with the Rules, Regulations, directives, circulars and guidelines issued by SECP and the Deed and this Offering Document and conditions (if any), which may be imposed by the SECP from time to time.

The Fund is based on the Shariah principles of “Wakala”, in which the Management Company shall administer the Scheme in accordance with the Rules, the Regulations, the Deed and this Offering Document. The Management Company shall manage and operate the Scheme and Fund Property in the interest of the Principal (Unit Holders) in good faith, and to the best of its ability.

#### Administration of the Scheme

The Management Company shall administer the Scheme in accordance with the Rules, the Regulations, the Deed and this Offering Document and directives of the Shariah Advisor and the conditions (if any), which may be imposed by the Commission from time to time.

#### 3.2.1 Management of Fund Property

The Management Company shall manage the Fund Property in the interest of the Unit Holders in good faith, to the best of its ability and without gaining any undue advantage for itself or any of its Connected Persons and group companies or its officers, and subject to the restrictions and limitations as provided in the Deed and the Rules and Regulations. Any purchase or sale of investments made under any of the provisions of the Deed shall be made by the Trustee according to the instructions of the Management Company in this respect, unless such instructions are in conflict with the provisions of the Deed or the Rules and Regulations. The Management Company shall not be liable for any loss caused to the Trust or to the value of the Fund Property due to elements or circumstances beyond its reasonable control.

The Management Company shall comply with the provisions of the Regulations, the Deed and this Offering Document of the Scheme for any act or matter to be done by it in the performance of its duties and such acts or matters may also be performed on behalf of the Management Company by any officer(s) or responsible official(s) of the Management Company or by any nominee or agent appointed by the Management Company and any act or matter so performed shall be deemed for all the purposes of the Deed to be the act of the Management Company. The Management Company shall be responsible for the acts and omissions of all persons to whom it may delegate any of its functions, as if these were its own acts and omissions and shall account to the Trustee for any loss in value of the Trust Property where such loss has been caused by willful act and / or omission or of its officers, officials or agents.

#### 3.2.2 Appointment of Distributors

The Management Company, shall from time to time under intimation to the Trustee appoint, remove or replace one or more suitable persons, entities or parties as Distributor(s) for carrying on Distribution Function(s) at one or more location(s) locally or internationally. The Management Company may also itself act as a Distributor for carrying on Distribution Functions and updated list of distributors would be available on official website of the Management Company.

The Management Company shall ensure, where it delegates the Distribution Function, that:

- i) The Distributors, to whom it delegates, have acquired license \ registration from SECP as registered service providers.
- ii) The written contract with the Distributors clearly states the terms and conditions for avoidance of frauds and sales based upon misleading information.
- iii) The Management Company and Distributor shall not:
  - a. Involve either directly or indirectly in the mis-selling of Collective Investment Scheme; and
  - b. Sell units of Collective Investment Scheme directly or indirectly by making a false and mis-leading statement, concealing or omitting material facts of the Scheme and concealing the risk factors associated with the Scheme;
- iv) The Management Company or distributor shall take reasonable care to ensure suitability of the scheme to the investor.

The Management Company or distributor shall ensure that;

- a. Any performance reporting/ presentation is accompanied by all explanations, qualifications, limitations and other statements that are necessary to prevent such information from misleading investors;
- b. Promotional materials do not contain untrue statements or omit to state facts that are necessary in order to prevent the statements from being misleading, false or deceptive; and
- c. Performance is measured and presented after taking into account the risk-tolerance, investment objectives, and level of understanding and knowledge of the recipient.

### **3.2.3 Appointment of Investment Facilitator**

The Management Company may, at its own responsibility & cost, from time to time appoint Investment Facilitators to assist it in promoting sales of Units. An update list of investment facilitators appointed by the Management Company shall be made available at all times on the websites of the Management Company.

The Management Company shall ensure, where it appoints the investment facilitator, that:

- a) the investment facilitator have acquired registration with the Mutual Funds Association of Pakistan (MUFAP) as registered service providers and are abiding by the code of conduct prescribed by the Association; and
- b) the written contract with the Investment facilitator clearly states the terms and conditions



for avoidance of frauds and sales based upon misleading information.

#### **3.2.4 Maintenance of Accounts and Records**

The Management Company shall maintain at its principal office, complete and proper accounts and records to enable a complete and accurate view to be formed of the assets and liabilities and the income and expenditure of the Scheme, all transactions for the account of the Scheme, amounts received by the Scheme in respect of issue of Units, payments made from the Scheme on redemption of the Units and by way of distributions and payments made at the termination of the Scheme. The Management Company shall maintain the books of accounts and other records of the Scheme for a period of not less than ten years.

The Management Company shall ensure that no entry and exit from the Scheme (including redemption and re-issuance of Units to the same Unit Holders on different NAVs) shall be allowed other than the following manners, unless permitted otherwise by the Commission under the Regulations:

- a) Cash settled transaction based on the formal issuance and redemption requests.
- b) Net off issuance and redemption transaction at same net asset value when redemption request is ready to disburse and rank at the top in the list of pending redemption requests (if any).

The Management Company shall clearly specify Cut-Off Timings (for acceptance of application forms of issuance, redemption, and conversion of Units of the Scheme) in this Offering Document, on its web site and at designated points. Such Cut-Off Timing shall uniformly apply on all Unit Holders. The Management Company shall ensure all valid redemption request are paid based on ranking of the request in a queue.

### **3.3 Maintenance of Unit Holders Register**

- 3.3.1 A Register of Unit Holders may be maintained by the Management Company itself or such other company, as the Management Company may appoint after giving prior notice to the Unit Holders.
- 3.3.2 The office of the Transfer Agent is located at Islamic Chamber of Commerce, Industry, & Agriculture Building, 2nd floor, ST -2/A, Block 9, KDA Scheme 5, Karachi, Pakistan, where Register of Unit Holder will maintain.
- 3.3.3 Every Unit Holder will have a separate Registration Number. The Management Company shall use such Registration Number for recording Units held by the Unit Holder. Unit Holder's account identified by the registration number will reflect all the transactions in that account held by such Unit Holder.
- 3.3.4 Disclaimer

The Management Company shall not be under any liability except such liability as may be expressly assumed by it under the Rules, Regulations and the Constitutive Documents, nor shall the Management Company (save as herein otherwise provided) be liable for any actor omission of the Trustee nor for anything except for its own gross negligence or willful breach of duty and the acts and omissions of all persons to whom it may delegate any of its functions as manager as if they were its own acts and omissions. If for any reason it becomes impossible or impracticable to carry out the provisions of the Constitutive Documents, the Management Company shall not be under any liability therefore or

thereby and it shall not incur any liability by reason of any error of law or any matter or thing done or suffered or omitted to be done in good faith hereunder. The Management Company shall not be liable for any loss caused to the Fund or to the value of the Trust Property due to any elements or circumstances of Force Majeure.

### **3.4 Role of the Trustee**

The trustee shall perform its role as specified in the Rules, Regulation and directives issued there under, this Deed and the Offering Document.

The Trustee shall exercise all due diligence and vigilance in carrying out its duties and in protecting the interests of the Unit Holder(s). The Trustee shall not be under any liability on account of anything done or suffered by the Trust, if the Trustee had acted in good faith in performance of its duties under this Trust Deed or in accordance with or pursuant to any request of the Management Company provided it is not in conflict with the provisions of this Trust Deed or the Rules and Regulations. Whenever pursuant to any provision of this Trust Deed, any instruction, certificate, notice, direction or other communication is required to be given by the Management Company, the Trustee may accept as sufficient evidence thereof:

- a document signed or purporting to be signed on behalf of the Management Company by any authorized representative(s) whose signature the Trustee is for the time being authorized in writing by the Management Committee to accept; and
- Any Instructions received online through the software solution adopted by the Management Company/Trustee in consultation with each other shall be deemed instructions from the authorized representative(s).

The Trustee shall not be liable for any loss caused to the Fund or to the value of the Trust Property due to any elements or circumstances of Force Majeure.

In the event of any loss caused due to any gross negligence or willful act and/or omission, the Trustee shall have an obligation to replace the lost investment forthwith with similar investment of the same class and issue together with all rights and privileges pertaining thereto or compensate the Trust to the extent of such loss. However, the trustee shall not be under any liability thereof or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done, suffered, or omitted to be done in good faith hereunder.

#### **3.4.1 Obligations under Regulations and Constitutive Document**

The Trustee shall perform all the obligations entrusted to it under the Regulations, circulars, directives, the Deed and this Offering Document and discharge all its duties in accordance with the Rules, Regulations, the Trust Deed and this Offering Document. Such duties may also be performed on behalf of the Trustee by any officer or responsible official of the Trustee or by any nominee or agent appointed by the Trustee under intimation to the Management Company. Provided that the Trustee shall be responsible for the willful acts and omissions of all persons to whom it may delegate any of its duties, as if these were its own acts and omissions and shall account to the Trust for any loss in value of the Fund Property where such loss has been caused by negligence or any reckless willful act or omission of the Trustee or any of its attorney (ies), or agents.

#### **3.4.2 Custody of Assets**

The Trustee has the responsibility for being the nominal owner and for the safe custody of the assets of the Fund on behalf of the beneficial owners (the Unit Holders), within the framework of the Regulations, the Trust Deed and Offering Document issued for the Fund.

### **3.4.3 Investment of Fund Property at direction of Management Company**

The Trustee shall invest the Fund Property from time to time at the direction of the Management Company strictly in terms of the provisions contained and the conditions stipulated in the Deed, this Offering Document(s), the Regulations, circulars, directives and the conditions (if any) which may be imposed by the Commission from time to time.

### **3.4.4 Carrying out instructions of the Management Company**

The Trustee shall carry out the instructions of the Management Company in all matters including investment and disposition of the Fund Property unless such instructions are in conflict with the provisions of the Deed, this Offering Document(s), the Regulations, the Circulars and Directives of SECP or any other applicable law.

### **3.4.5 Liabilities of the Trustee**

The Trustee shall not be under any liability except such liability as may be expressly assumed by it under the Rules, the Regulations and/or the Deed, nor shall the Trustee (save as herein otherwise provided) be liable for any act or omission of the Management Company or for anything except for loss caused due to its willful acts or omissions or that of its agents in relation to any custody of assets of investments forming part of the Fund Property. If for any reason, it becomes impossible or impracticable to carry out the provisions of the Deed the Trustee shall not be under any liability therefor or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done, suffered, or omitted, to be done in good faith hereunder. The Trustee shall not be liable for any loss caused to the Trust or to the value of the Fund Property due to any elements or circumstances beyond its reasonable control.

### **3.4.6 Disclaimer**

The Trustee shall not be under any liability except such liability as may be expressly assumed by it under the Rules and Regulations and the Deed nor shall the Trustee be liable for any act or omission of the Management Company nor for anything except for loss caused due to its willful acts or omissions or that of its agents in relation to any custody of assets of investments forming part of the Trust Property. If for any reason, it becomes impossible or impracticable to carry out the provisions of the Deed the Trustee shall not be under any liability therefore or thereby and it shall not incur any liability by reason of any error of law or any matter or thing done, suffered, or omitted to be done in good faith hereunder.

### **3.5 Shariah Advisor**

The Management Company has appointed a Shariah Advisor who shall advise the Management Company regarding Shariah compliance and advisory.

The Management Company, on its own expense, has appointed 1) **Mufti Shaikh Noman & Mufti Javed** as the Shariah Advisors for the Fund. Profile of the Shariah Advisors has been annexed as **Annexure “E”**.

The Management has appointed the Shariah Advisor for the period of for the period of Three (03) Years. However, the Management Company may at any time, with prior notice to the Trustee and intimation to the Commission, terminate the Agreement with the Shariah Advisor by giving a notice as per the Agreement with the Shariah Advisor,

before the completion of the term, and fill the vacancy with the approval of the Commission and the Trustee. Furthermore, the agreement entered into for the appointment of the Shariah Advisor shall be furnished to the Commission.

### **3.5.1 Duties and Responsibilities of Shariah Advisor**

The Shariah Advisor shall advise the Management Company on matters relating to Shariah compliance and recommend general investment guidelines consistent with Shariah and regulations issued by the Commission. Any verdict issued by the Shariah Advisor in respect of any Shariah related matter would be final and acceptable to the Trustee, the Management Company, the Unit Holders and other parties.

The Shariah Adviser shall do the research as appropriate on the criteria followed by Islamic Unit Trusts all over the world for screening of investments. The Shariah Advisor will then decide as to which screening criteria are relevant to be used in the context of Pakistan's capital markets and the instruments available therein, and which need to be modified/added/deleted.

The Shariah Advisor shall provide technical guidance and support on various aspects of Shariah, to enable the Management Company to mold the Fund into a Shariah Compliant Investment.

**The Shariah Advisor has certified that Investment Policy of the Trust is compliant with therequirements of Shariah.** However, in case there is a requirement for any amendment, based on future research for purposes of increasing the Shariah acceptability of the Investment Policy, permission for necessary amendments of the Deed may be sought from the Commission.

The Shariah Advisor shall determine an appropriate percentage of income and cash flows included in the income and cash flow of the companies in which the Unit Trust has invested from activities not in accordance with the principles of the Shariah, and will recommend to the Management Company the criteria for selecting the Charities to whom such sums shall be donated, subject to the condition that such approved charity organization is not related to the Shariah Adviser, Management Company or any of their employees.

At the end of each Annual and Semi Annual Accounting Period or such other interval as the Commission may require, the Shariah Advisor shall issue a Shariah certificate to be included in the Annual reports or such other report in respect of the Shariah compliance of the preceding year's or past operations of the Fund in accordance with the Shariah guidelines issued by the Shariah advisor.

### **3.6 Transfer Agent**

The **Alfalah Asset Management Limited** will perform duties as the Transfer Agent of the Fund until any further notice and intimation to the Trustee. The Management Company will be responsible for maintaining the Unit Holder's Register, preparing and issuing account statements, Unit Certificates and dividend warrants/advice and providing related services to the Unit Holders.

### **3.7 Custodian**

**Central Depository Company of Pakistan Limited** will be performing the functions of the custodian of the Trust Property. The salient features of the custodial function are:

- (a) Segregating all property of the Fund from Custodian's own property and that of its other clients.
- (b) Assuring the smooth inflow/outflow of dematerialized securities and such other instruments as required.
- (c) Ensuring that the benefits due on investments are received and credited to the Fund's account.

The Trustee may, in consultation with the Management Company, from time to time, appoint, remove or replace one or more Custodian(s) for performing the Custodian Function at one or more locations, on terms and conditions to be agreed between the Custodian and the Trustee and agreed by the Management Company for the safe keeping of any portion of the Trust Property.

### **3.8 Distributors/Facilitators**

- 3.8.1 Parties detailed in **Annexure "D"** of this Offering Document have each been appointed as Distributors to perform the Distribution Functions at their Authorized Branches. The addresses of these branches are given in **Annexure "D"** of this Offering Document; these branches may be increased or decreased by the Management Company from time to time. The Management Company may, from time to time, appoint additional Distributors (if they fulfill the requirements of regulations) or terminate the arrangement with any Distributor and intimate the Trustee and Commission accordingly. The Management Company may itself perform the functions of a Distributor either directly or through sub-distributors.
- 3.8.2 The Distributors will be responsible for receiving applications for Purchase, Redemption, Conversion or Transfer of Units etc. They will be interfacing with and providing services to Unit Holders, including receiving applications for change of address or other particulars or applications for issuance of duplicate certificates, requests for income tax exemption or Zakat exemption, etc. for immediate transmission to the Management Company or Transfer Agent as appropriate for further action. The Management Company shall remunerate the Distributors out of its resources and/or from Sales Load.
- 3.8.3 The Management Company may, at its sole discretion, from time to time, appoint Investment Facilitators (Facilitators). The Facilitators' function is to identify, solicit and assist investors in investing in the Fund. The Management Company shall remunerate the Facilitators out of its resources and/or from Front-end Load.

### **3.9 Auditors**

The Auditor of the Fund are:

A.F. Ferguson & Co.  
Chartered Accountants

- 3.9.1 They will hold office until the transmission of the reports and accounts, which will cover the period from commencement of the Trust up to the end of the Accounting Period and will, afterwards, be eligible for reappointment by the Management Company with the concurrence of the Trustee. However, an auditor may be reappointed for such terms as stipulated by the Regulations and/or the Act, as amended from time to time. The appointment of Auditor and contents of the Auditor's report shall be in accordance with the provisions of the Rules and Regulations.
- 3.9.2 The Auditors shall have access to the books, papers, accounts and vouchers of the Trust, whether kept at the office of the Management Company, Trustee, Custodian, Transfer

Agent or elsewhere and shall be entitled to require from the Management Company, Trustee and their Directors, Officers and Agents such information and explanations as considered necessary for the performance of audit.

- 3.9.3 The Trustee shall be entitled to require the Auditors to provide such further reports as may be agreed between the Trustee and the Management Company as may be considered necessary to facilitate the Trustee in issuing the certification required under the Regulations.
- 3.9.4 The Auditors shall prepare a written report to the Unit Holders on the accounts and books of accounts of the Trust and the balance sheet, profit and loss account, cash flow statement and statement of movement in Unit Holders' Funds and on every other document forming part of the balance sheet and profit and loss account, including notes, statements or schedules appended thereto.
- 3.9.5 The contents of the Auditors report shall be as mentioned in the Regulations.

### **3.10 Legal Advisors**

The legal advisor of the Fund are:

**MSB Consultant,**  
Corporate&Legal  
Consultants

### **3.11 Bankers**

Bankers to the Scheme shall be any bank (must be Shariah compliant/ Islamic banks and Shariah compliant/ Islamic banks window) appointed by the Management Company. The Trustee shall maintain and operate the Bank Accounts of the Scheme at the said Bank(s).

#### **3.11.1 Bank Accounts**

- i) The Trustee, at the request of the Management Company, shall open Bank Account(s) titled **"CDC-Trustee Alfalah Islamic Money Market Fund"** for the Unit Trust at designated Islamic Bank(s)/ Islamic Window of Conventional Banks having a minimum rating AA inside or outside Pakistan, subject to the relevant laws, Trust Deed, Rules and Regulations, for collection, investment, redemption or any other use of the Trust's Funds.
- ii) While opening and operating any type of account and/or making investments in offshore countries on the instructions of Management Company, if the Trustee is required to provide any indemnities to offshore parties then Trustee and the Fund would be counter indemnified by the Management company to such extent.
- iii) The Management Company may also require the Trustee to open Bank Account(s) as Distribution Account(s) for dividend distribution out of the Unit Trust. Notwithstanding anything in the Deed, the beneficial ownership of the balances in the Accounts shall vest in the Unit Holders.
- iv) All bank charges for opening and maintaining Bank Accounts for the Trust shall be charged to the Fund.
- v) All income, profit etc., earned in the Distribution Account(s), including those accruing on unclaimed dividends, shall form part of the Trust Property for the benefit of the Unit Holders and shall be transferred periodically from the Distribution Account(s) to the main Bank Account of the Trust.

- vi) The amounts received from the Investors before the Initial Period shall be deposited in a Bank Account of the Fund and any income, profit etc., earned and/or accrued on the investments of that amount up to and including the day before the opening of Initial Period shall not form part of the Trust Property and shall be paid by the Management Company or the Trustee to those Investors participated before the Initial Period, either in cash or in additional Units as selected by those Investors, in proportion of their investments.
- vii) The Trustee shall, if requested by the Management Company at its discretion also open a separate Account designated by the Management Company. These account(s) may be used for the purpose of collection of sale proceeds, where collections received on account of subscription of Units by investors of various unit trusts and the administrative plans that are managed by the Management Company shall be held prior to their being allocated and transferred to pertinent unit trust(s). Such account(s) may also be used for temporary parking for the purpose of redemption. Provided however, in relation to the other unit trusts managed by the Management Company mentioned above, there are similar provisions in the trust deeds of such Funds and the Trustee as common between them. Such accounts shall be in the title of CDC Trustee – Alfalah Funds. Bank Accounts shall only be opened in Scheduled Islamic Banks, Islamic banking windows of scheduled commercial banks. In case an account needs to be opened with a conventional bank, it shall only be a current account and it shall be opened after specific approval from the Shari'ah Advisor.

### **3.12 Rating of the Scheme**

The Management Company will be obliged to obtain a rating of the Scheme, once the Scheme becomes eligible for rating as per the criteria of the rating agency, and such rating shall be updated at least once every Financial Year and also published in the annual and quarterly reports of the Scheme as well as on the Management Company's website.

### **3.13 Minimum Fund Size**

The minimum size of the Scheme shall be one hundred million rupees at all times during the life of the scheme. In case of after the Initial Offering Period or subsequently at any time if the size of the Scheme falls below that minimum size of one hundred million rupees, the Management Company shall ensure compliance with the minimum fund size within three (3) months of its breach and if the fund size remains below the minimum fund size limit for consecutive ninety (90) days, the Management Company shall immediately intimate the grounds to the Commission upon which it believes that the Scheme is still commercially viable and its objective can still be achieved.

## **4 CHARACTERISTICS OF UNITS**

### **4.1 Units**

All Units and fractions thereof represent an undivided share in the Fund and rank pari passu as to their rights in the net assets, earnings, and the receipt of the dividends and distributions. Each Unit Holder has a beneficial interest in the Fund proportionate to the Units held by such Unit Holder. For the convenience of investors, the Management Company may issue Units with different options for different arrangements as chosen by the investor from time to time, after seeking prior approval of the Commission and amending the Offering document.

### **4.2 Classes of Units**

The Management Company may issue any of the following classes of Units for this Fund being offered by the Management Company:



- a) **Class “A” Units (Purchase Units):** Class “A” Units of Fund will be issued to the Unit Holders during & after the initial offering period period). Class “A” units may carry Front- end load as described in **Annexure “B”**.

Any Cash dividend announced for Class “A” units will be reinvested, after deduction of any taxes, through issuance of Class “C” Units.

- b) **Class “B” Units (Re-Investment of Cash Dividend ):** Class “B” units of Fund are issued to the Unit Holders in case of reinvestment of any Cash Dividends announced (as defined in clause 5.5) from time to time, net of any applicable taxes. These units shall not be charged with any Front-end Load as described in **Annexure ‘B’**.

The Management may introduce additional type/class of Units from time to time, subject to SECP’s prior approval. Subject to the terms of the Trust Deed and this Offering Document, all Units and fractions thereof represent an undivided share in the Fund and rank pari passu as to their rights in the Net Assets, earnings, and the receipt of the dividends and distributions. Each Unit Holder has a beneficial interest in Scheme, proportionate to the Units held by such Unit Holder.

Irrespective of the different classes of Units issued, all Units issued from time to time shall rank pari passu inter se and shall have such rights as are set out in the Trust Deed and Offering Documents.

If a Unit Holder does not state his preference between getting a cash dividend or re-investing the dividend during the account opening stage, he will automatically be put in the dividend re-investment category.

#### **4.3 Administrative Arrangement<sup>5</sup>**

- 4.3.1 The Management Company may offer any Administrative arrangement over this fund, which shall be governed by the Rules, the Regulations, the Deed and this Offering Document or any supplemental Deed or supplemental Offering Document.
- 4.3.2 Details of any Administrative arrangement launched over this Fund shall after prior consent of the Trustee, approval of Shariah Advisor, and approval of the Commission shall be disclosed through a supplementary offering document.
- 4.3.3 Investors of Islamic Money Market Fund may opt for an administrative arrangement over Islamic Money Market Fund at any time to attain a regular periodic income to support their liquidity requirements.
- 4.3.4 At present there is no minimum amount of investment to be maintained by the Investor for the administrative arrangement described above. However, the Management Company may introduce a minimum amount of investment to be maintained by Investor for purposes of this administrative arrangement, at a later date by giving a prior notice of at least 30 days.
- 4.3.5 The investor can opt for the following 2 options
- a. **Fixed Monthly Payment:** The Unit Holder shall receive a fixed amount pre-determined by the Unit Holder at the time of investment as redemption from Unit Holder’s investment. This amount shall not be less than Rs.500.

<sup>5</sup> Amended through 4th SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0104/2024 dated Mar 01, 2024

- b. 100% Appreciation Payment: The Unit Holder shall receive an amount equal to the actual growth in investment value at the end of each period. If investment value declines during the period, no payment will be made.
- 4.3.6 The amount mentioned in clause 4.3.5 above shall not be less than Rs. 500, in which case the amount so determined shall remain invested in the Fund. The Management Company may alter this amount with the consent of the Trustee and announce on its website.
- 4.3.7 The period for periodic payment as decided by the investor shall be monthly, quarterly, half yearly or annually.
- 4.3.8 The periodic payment options mentioned in clause 4.3.5 above, shall be made by redeeming the required number of Units, hence the number of units held by the Investor shall decrease. In such instances, where the NAV of the Fund subsequently decreases, the Investment value may as a result also decrease.
- 4.3.9 The payment shall be processed by the Management Company between the 23th and 25th of each month. Provided that if 23rd to 25th of the last month of a certain Regular Interval is not a Business Day the redemption arrangements of Units would be transferred to the next Business Day. Redemption due to periodic payment for administrative arrangement, the maximum interval between date of NAV applied for redemption and payment to the Unit Holder shall not exceed six (6) Business Days. Investor opting for such an arrangement shall make sure to provide his /her valid account number for transfer of proceeds, directly in the bank account.
- 4.3.10 The Management Company reserves the right to amend the date of periodic profit payment keeping in view the interest of the Unit Holders in consultation with the Trustee and under intimation to the Unit Holders.
- 4.3.11 This administrative arrangement may be discontinued by the Management Company, in consultation with trustee, at any time by giving a prior notice of at least 30 days to the Unit Holders.
- 4.3.12 The Management Company may introduce more administrative arrangements over Alfalah Islamic Money Market Fund in the future with the approval of the Commission & Shariah Advisor and with the consent of the Trustee and 30 days prior notice to Unit Holders.

#### **4.4 Purchase and Redemption of Units**

- (a) Units are purchased at the Offer Price and redeemed at the Redemption Price at any of the Authorized Distribution Offices during Business Hours on any Dealing Day in accordance with the procedure set out in of this Offering Document.
- (b) Units of the Scheme shall be allocated on the basis of Purchase (Offer) Price applicable on the date of realization of subscription money into the bank account of the Scheme.<sup>6</sup>
- (c) During the period the register is closed, the sale, redemption and conversion of Units will be suspended.
- (d) The Management Company may decline an applicant for issue of units if it is of the opinion that it will not be possible to invest the substantial inflow of Funds or to meet any regulatory requirements.

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<sup>6</sup> Amended through 1st SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0202/2023 dated Jul 18, 2023

#### **4.5 Procedure for Purchase of Units**

##### **4.5.1 Who Can Apply?**

Any investor or any related group of investors qualified or authorized to purchase the Units may make applications for the Purchase of Units in the Fund. Application may be made pursuant to the procedures described in paragraph 4.5.2 below by any qualified or authorized investor(s) including, but not limited to, the following:

- a) Citizens of Pakistan resident in Pakistan. In respect of minors below 18 years of age, applications may only be made by their guardians.
- b) Companies, corporate bodies, financial institutions, banks, partners of a firm and societies incorporated in Pakistan provided such investment be permitted under their respective memorandum and articles of association and/or byelaws.
- c) Pakistanis resident abroad, foreign nationals and companies incorporated outside Pakistan can apply for Units subject to the regulations of the State Bank of Pakistan and the Government of Pakistan and any such regulations and laws that may apply to their place of residence, domicile and citizenship. The payment of dividends and redemption proceeds to such investors shall be subject to the relevant taxation and exchange regulations/laws. Any person making an application for the Purchase of Units in the Fund shall warrant that he/she is duly authorized to purchase such Units.
- d) Provident Funds constituted by companies registered under the Ordinance, subject to conditions and investment limits as laid down in Employees Provident Fund (Investment in Listed Securities) Rules, 1996, as amended from time to time, including by SROs.
- e) Provident, Pension and Gratuity Funds constituted by organizations other than companies under Section 20 (h) of the Trusts Act 1882, (11 of 1882).
- f) Insurance companies under the Insurance Ordinance, 2000, including their products.
- g) Non-Profit Organization under Rule 213 (i) of the Income Tax Rules, 2002.
- h) Fund of Funds.
- i) Any other investor as allowed under regulations from time to time.

##### **4.5.2 How can Units be purchased?**

###### **Account Opening Procedure**

The procedure given below is designed for paper-based transactions. The Management Company later after seeking approval of the Commission may introduce electronic/ Internet based options for the transactions.

- a) Before purchasing Units of the Fund, an investor must open an account with Management Company using the Account Opening Form.
- b) In case of individuals, a photocopy of the Computerized National Identity Card (CNIC), NICOP or Passport etc. of the applicant or any other form of identification acceptable to

the Management Company needs to be furnished.

- c) In case of a body corporate or a registered society or a trust the following documents would be required,
  - i) Duly certified copy of the memorandum and articles of association/Trust Deed/ Charter/ Byelaws or rules and regulations;
  - ii) Duly certified copy of power of attorney and/or relevant resolution of the board of directors delegating any of its officers to invest the Funds and/ or to realize the Investment; and
  - iii) Duly certified copy of the Computerized National Identity Card (CNIC) of the officer to whom the authority has been delegated.

- c) In case of existing Unit Holders, if any of the documents in (a) to (c) above have previously been submitted with the Management Company and/or Transfer Agent, fresh submission of documents will not be required provided that submitted documents are acceptable to Management Company. However, the account number must be provided to facilitate linking.

Any change of name or address of any Unit Holder as entered in the Register shall forthwith be notified in writing by relevant Unit Holder to the Distribution Company or Transfer Agent.

- e) The Distribution Company and/or Management Company will be entitled to verify the particulars given in the Account Opening Form. In case of any incorrect information, the application may be rejected if the applicant fails to rectify the discrepancy.
- f) If subsequent to receipt of the application by the Distributor, but prior to issue of the Units, the application is found by the Registrar or the Distributor to be incomplete or incorrect in any material manner, the Registrar or the Distributor will advise the applicant in writing to remove the discrepancy, in the meanwhile the application will be held in abeyance for fifteen days and in the event the discrepancy is not removed in the said fifteen days, the amount will be refunded without any interest or mark-up. However, in the event Units have been issued and a material discrepancy is discovered subsequent to that, the Registrar or the Distributor will advise the applicant in writing to remove the discrepancy within fifteen days and if the investor, in the opinion of the Registrar, fails to remove the discrepancy without good cause, the Units shall be redeemed at the Redemption Price fixed on the date the Units are so redeemed. The Unit Holder shall not be entitled to any payment beyond the redemption value so determined.
- g) The Investor Account Opening Form can be lodged with any Distributor or directly lodged with the Management Company. No other person (including Investment Facilitators) is authorized to accept the forms or payment.
- h) The Management Company will make arrangements, from time to time, for receiving Account Opening Forms from outside Pakistan and will disclose these arrangements through its website and its Distributors and agents outside Pakistan.

#### **4.5.3 Joint Application**

- a) Joint application can be made by up to four applicants. Such persons shall be deemed to hold Units on first holder basis. However, each person must sign the Account Opening Form and submit a copy of Computerized National Identity Card, NICOP, Passport and other identification document and is also required to fulfill the FACTA and KYC

requirements.

- b) The first named Holder shall receive all notices and correspondence with respect to the account, as well as proceeds of any redemption, or dividend payments. Such person's receipt or payment into the person's designated bank account shall be considered as a valid discharge of obligation by the Trustee and the Management Company.
- c) In the event of death of the first Holder, the person first in the order of survivor(s) as stated in the Account Opening Form, shall be the only person recognized by the Trustee and the Management Company to receive all notices and correspondences with regard to the accounts, as well as proceeds of any redemption requests or dividend. Such person's acknowledgement of receipt of proceeds shall be considered as the valid discharge of obligation by the Trustee and the Management Company. Provided however, the Trustee and/or the Management Company may at their discretion request the production of a Succession Certificate from an appropriate Court before releasing of redemption requests or dividends in cases of doubts or disputes among the Joint Unit Holders and/or the legal heirs or legal representatives of the deceased.

#### 4.5.4 Purchase of Units

- a) After opening an account, an account holder may purchase Units of the Fund using the Investment Application Form attached to this Offering Document. Payment for the Units must accompany the form.
- b) Application for Purchase of Units shall be made by completing the prescribed Investment Application Form and submitting it to the authorized branches of the Distributor or to the Management Company together with the payment by cheque, bank draft, pay order or online transfer as the case may be in favor of Trustee Bank Account and crossed "Account Payee only" as specified below;
  - Demand draft or Pay order in favor of **CDC- Trustee Alfalah Islamic Money Market Fund**
  - Online transfer to Bank Account(s) of **CDC- Trustee Alfalah Islamic Money Market Fund**
  - Cheque (account payee only marked in favor of **CDC- Trustee Alfalah Islamic Money Market Fund**)
- c) The Management Company may also notify, from time to time, arrangements or other forms of payment within such limits and restrictions considered fit by it with the prior approval of Commission.
- d) Applicants must indicate their account number in the Investment Application Form except in cases where the Investor Account Opening Form is sent with the Investment Application Form.
- e) The applicant must obtain a copy of the application signed and stamped by an authorized officer of the Distributor acknowledging the receipt of the application, copies of other documents prescribed herein and the demand-draft, pay-order, cheque or deposit slip as the case may be. Acknowledgement for applications and payment instruments can only be validly issued by Distributors.
- f) The Distribution Company and/or Management Company will be entitled to verify the detail given in the Investment Form. In case of any incorrect information, the application may be rejected if the applicant fails to rectify the discrepancy (except for discrepancy in payment instrument, in which case application will be rejected immediately).
- g) The Management Company will make arrangements, from time to time, for

receiving Investment Request Forms and payments from outside Pakistan and will disclose these arrangements through its website and its Distributors and agents outside Pakistan.

#### 4.5.5 Minimum Amount of Investment

Initially Units shall be issued at Par Value of Rs 100 with a minimum investment size of Rs. 500/ (Rupees Five Hundred only) and thereafter the minimum amount for investment would be of Rs. 100 (Rupees One Hundred only). The Management Company reserves the right to alter the minimum amounts stated hereinabove after giving thirty days prior notice to the Unit Holders. However, enhancement in current minimum monetary investments shall not take effect retrospectively.

#### 4.5.6 Determination of Purchase (Public Offer) Price

- a) Units offered during the Initial period will be as specified in clause 1.9.
- b) After the Initial Period, the Purchase (Offer) Price for the Unit offered through Public Offering, shall be determined from time to time pursuant to the Sub clause (c) hereafter and shall be announced by the Fund for Dealing Days during the period when the Fund is open for subscription.
- c) The Purchase (Offer) Price shall be equal to the sum of:
  - (i) The Net Asset Value as of the close of the Business Day (**Backward pricing**<sup>7</sup>);
  - (ii) Any Front-end Load as disclosed in this Offering Document;
  - (iii) Such amount as the Management Company may consider an appropriate Provision for Duties and Charges;
  - (iv) Such amount as the Management Company may consider an appropriate provision for Transaction Costs; and
  - (v) Such sum shall be adjusted upward to the nearest paisa.

If such price exceed or falls short of the current value of the underlying assets by more than five percent based on information available, the assets Management Company shall defer dealing and calculate a new price and this new price would be applicable for dealing of units.

- d) The Purchase (Offer) Price so determined shall apply to purchase requests, received by the Distributor or the Management Company during the Business Hours on the Dealing Day on which the completely and correctly filled purchase of Units application form is received.
- e) The Purchase (Offer) Price determined by the Management Company shall be made available to the public at the office and branches of the Distributors and will also be published daily on the Management Company's and MUFAP's website.

#### 4.5.7 Allocation/ Issue of Units

- a) The Purchase Price determined shall apply to all Investment Request Forms, complete in all respects, received by the Management Company at its registered address or by the Distributor at its Authorized Branch(s) during Business Hours on each Dealing

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<sup>7</sup> Amended through 1st SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0202/2023 dated Jul 18, 2023  
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Day. Any Investment Request Forms received after Business Hours will be transferred to the next Dealing Day.

- b) Units will be allocated at the Purchase Price as determined in Clause 4.5.6 above applicable and issued after realization of Funds in the bank account of the Scheme.
- c) The Transfer Agent shall send an account statement or report to the Unit Holder each time there is an activity in the account. Such statements or report shall be sent by electronic means or ordinary mail to the Unit Holder's address recorded in the Register of Unit Holders.
- d) In case the Management Company announces a suspension of further issue of Units of Fund, it may allow existing Unit Holder to continue acquiring Units out of any dividend declared on the Units held.

#### **4.5.8 Issuance of Physical Certificates**

- a) Unit Certificates will be issued only if requested by the Unit Holder.
- b) Unit Holder can apply for the issue of Certificate by completing the prescribed application form and submitting it to the relevant Distribution Company together with a fee at the rate of **Rs. Nil** per Certificate or any other amount as determined by the Management Company from time to time.
- c) The Certificate will be posted at the applicant's risk within 21 Business Days after the request for the Certificate has been made to the address of the Unit Holder or to the address of the first named Joint Unit Holder, if the relevant Unit or Units are jointly held.
- d) The Certificate will be available in such denomination as Management Company and the Trustee decide from time to time. Unless, the Unit Holder has instructed to the contrary, the minimum number of Certificates will be issued.
- e) A Unit or any fraction thereof shall not be represented by more than one Certificate at any one time.

#### **4.5.9 Replacement of Certificates**

- a) The Transfer Agent or Management Company may replace Certificates, which are defaced, mutilated, lost or destroyed on application received by them from the Unit Holder on the prescribed form on the payment of all costs and on such terms as to evidence, indemnity and security as may be required. Any defaced or mutilated Certificate must be surrendered before a new Certificate is issued.
- b) The Unit Holder shall on application on prescribed form be entitled to consolidate the entire holding in the Fund into one (01) Certificate upon surrender of existing Certificates.
- c) Each new issue of Certificates will require payment of **Rs. Nil** per Certificate, subject to revisions of fee from time to time by the Management Company.

#### **4.5.10 Issuance of Units in Book Entry form in CDS**

Unit Holder may obtain Units under the Fund in Book Entry form in CDS, if and/ or when the Fund becomes CDS eligible. The Issuance of Units in CDS shall be made in accordance with the procedure laid down in CDCPL Regulations.



#### **4.6 Procedure for Redemption of Units**

##### **4.6.1 Who Can Apply?**

All Unit Holders shall be eligible for redemption after the closure of the Initial Offer Period.

##### **4.6.2 Redemption Application Procedure**

- a) Request for Redemption of Units shall be made by completing the prescribed redemption form and the same is received at the Authorized Branch or office of the Distributor on a Dealing Day during the Business Hours as may be announced by the Management Company from time to time. The Distributor may retain a copy of the Redemption Form and a copy may be supplied to the Registrar, if so required by the Management Company.
- b) The Management Company may redeem only part of the Units comprised in a Certificate and reissue a new Certificate for the remaining Units, however, in the case where Certificate is not issued any number of Units may be redeemed by the Unit Holder thereof. The relevant Certificate shall accompany the application for Redemption of Units, if issued. At the discretion of the Management Company certificate charges may apply for the reissued Certificate.
- c) The Registrar with the consent of the Trustee may dispense with the production of any Certificate that shall have become lost, stolen or destroyed upon compliance by the Unit Holder(s) with the like requirements to those arising in the case of an application by him for the replacement thereof.
- d) In case of application for redemption by joint Unit Holders, unless otherwise specified by the joint holders, such application should be signed by all the joint Holders as per their specimen signatures provided at the time of opening of the account within the Unit Holder Register, through the investor account opening Form.
- e) The Distribution Company or the Registrar shall verify the particulars given in the application for Redemption of Units. The signature of any Unit Holder or joint Unit Holder on any document required to be signed by him under or in connection with the application for redemption of Units may be verified by Management Company or the Registrar or otherwise authenticated to their reasonable satisfaction. In case of submission of electronic on-line redemptions the Unit Holder's user ID and password will authenticate his identity.
- f) The Unit Holder will receive a note confirming the receipt of the application for redemption from the relevant Distribution Office.
- g) If subsequent to receipt of the redemption application by the Distributor, but prior to the redemption of the Units, the application is found by the Management Company or the Registrar or the Distributor to be incomplete or incorrect in any material manner, the Management Company or Registrar or the Distributor will advise the applicant to remove the discrepancy. In the meanwhile, the application will be held in abeyance for fifteen days. In the event the discrepancy is not removed in the said fifteen days, the application for redemption will be cancelled treating the same as null and void. The Unit Holder will then have to submit a fresh application for Redemption of Units.
- h) The Management Company shall ensure all valid redemption request are paid based

onranking of the request in a queue.

- i) The amount payable on redemption shall be paid to the Unit Holder or first named joint Unit Holder by dispatching a cheque/ bank draft/ pay order for the amount to the registered address of the Unit Holder or may be paid to the Unit Holder through Electronic Bank transfer to the Unit Holder's designated bank account as mentioned in the Investor Account Opening Form or Redemption form within six Business Days from the date of presentation of the duly completed Redemption form, electronic or otherwise, at the Authorized Branch or office of the Distributor or the Management Company. The amount can also be paid to the third party upon instruction of the Unit Holder through Electronic Bank transfer to the Unit Holder's designated bank account as mentioned in the Investor Account Opening Form or Redemption form.
- j) No Money shall be paid to any intermediary except the Unit Holder or his authorized representative.
- k) The Management Company may make arrangements through branches of banks to facilitate redemption of Units of the Unit Trust. A request for redemption of Units may also be made through the use of electronic means such as Internet or ATM facilities under prior arrangement with the Trustee and seeking prior approval of the Commission.
- l) The receipt of the Unit Holders for any amount payable in respect of the Units shall be a good discharge to the Trustee and the Management Company. Application for Redemption of Units will be received at the authorized offices or branches of the Distributor on all Dealing Days. Where redemption requests on any one Dealing Day exceed ten (10) percent of either the total number of Units outstanding, such redemption requests in excess of ten (10) percent may be deferred in accordance with the procedure elaborated in the Clause 4.11.4.
- m) On the occurrence of any circumstance specified in the Regulation or the Deed that may require the Fund should be suspended, the Management Company shall suspend the Sale and Redemption of Units and the intimation of suspension shall be made to the Unit Holders, the Trustee and the Commission according to the procedure laid down in the Regulation.

#### **4.6.3 Redemption of Units in Book Entry form in CDS**

Unit Holder may redeem their Units held in Book Entry form in CDS. The Redemption of Units in CDS shall be made in accordance with the procedure laid down in CDCPL Regulations.

#### **4.6.4 Terms & Conditions for facilitation of Same Day Redemptions<sup>8</sup>**

To receive payment within the same Business day, duly completed redemption form(s) must be received by the Management Company before 10:00 a.m., failing which the redemption request(s) will be carried over to the next Business day (or treated normal redemption, whichever result in earliest redemption). Anyone inside the premises of Investment Center /Distribution Centre at 10:00 a.m. with duly completed application form shall be deemed to have submitted the application before 10:00 a.m. Every Investor submitting the redemption form will be given an acknowledgement of the application that shall carry time and date. The Cut-off Time may be altered by the Management Company from time to time with prior approval

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<sup>8</sup> Amended through 1st SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0202/2023 dated Jul 18, 2023  
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of the SECP (If required).

- i. payment shall be dispatched the same business day where the mode of payment is through cheque/draft/pay order; OR
- ii. Payment instructions shall be initiated before the end of banking hours on the same business day to the respective account of the account holder where the mode of payment is through on-line transfers. Payment will be credited depending on bank timing of designated bank(s) which may vary from bank to bank.
- iii. On discretion of the Management Company all bank charges (for online transfer, if levied), would be borne by the Unit Holder from his redemption proceeds or by collecting from the unit holder as deemed fit by the management company.

It has to be clarified here that the Management Company will not be responsible for any acts or omissions on the part of the bank in concern and delays that may emanate due to their internal or external clearing systems

The Management Company will endeavor to honor same day redemption, if redemption requests are received in accordance with this Clause and would depend upon the monetary limit for same day clearing as imposed by the State Bank of Pakistan. The Management Company will have the right to accept or defer any redemption request in such case beyond the above mentioned stipulated time to a maximum of three Business Days from the date of receipt of a properly documented request for redemption of Units, provided that the redemption is not suspended before the day on which application is submitted or if the application had been received on the day on which the redemption was suspended.

#### **Terms & Conditions for facilitation of other than same day redemption**

For normal redemptions (other than Same day redemption), the Cut-off timings for receiving applications shall be such as mentioned in Annexure “B” to this Offering Document and in accordance with sub-clause 4.6.2 The maximum interval between the receipt of a properly documented request for redemption of units and the issue of payment instrument for redemption money to the holder shall not exceed six working days

### **4.7 Purchase (Public Offer) and Redemption (Repurchase) of Units outside Pakistan**

- 4.7.1 Subject to exchange control, SECP prior approval and other applicable laws, Rules and Regulations, in the event of arrangements being made by the Management Company for the Purchase (Public Offer) of Units to persons not residing in Pakistan or for delivery in any country outside Pakistan, the price at which such Units may be issued may include in addition to the Purchase (Public Offer) Price as hereinbefore provided a further amount sufficient to cover any exchange risk insurance, any additional stamp duty or taxation whether national, local or otherwise leviable in that country in respect of such issue or of the delivery or issue of Certificates, or any additional costs relating to the delivery of certificates or the remittance of money to Pakistan or any other cost in general incurred in providing this facility.
- 4.7.2 In the event that the Redemption Price for Units shall be paid in any country outside Pakistan, the price at which such Units may be redeemed may include as a deduction to the Redemption Price as hereinbefore provided a further amount sufficient to cover any exchange risk insurance and any additional stamp duty or taxation whether national, local or otherwise leviable in that country in respect of such payment or redemption or any bank or other charges incurred in arranging the payment or any other cost in general incurred in providing this facility. Provided however, neither the

Management Company, nor the Trustee give any assurance or make any representation that remittance would be allowed by the State Bank of Pakistan at the relevant time.

- 4.7.3 The currency of transaction of the Trust is the Pakistan Rupee and the Management Company, Trustee or any Distributor are not obliged to transact the purchase or redemption of the Units in any other currency and shall not be held liable, save as may be specifically undertaken by the Management Company, for receipt or payment in any other currency or for any obligations arising therefrom.

#### **4.8 Determination of Redemption (Repurchase) Price**

- 4.8.1 The Redemption (Repurchase) Price shall be equal to the Net Asset Value as of the close of Business Day (**Backward pricing**<sup>9</sup>) less:
- 4.8.2 Any Back-end Load as per the details in this Offering Document Annexure “B”;
- 4.8.3 Such amount as the Management Company may consider an appropriate provision for Duties and Charges and other levies etc;
- 4.8.4 Such amount as the Management Company may consider an appropriate provision for Transaction Costs; and
- 4.8.5 Such sum shall be adjusted downward to the nearest paisa.

Level of all back end loads shall be disclosed in the Offering Document. An increase in Back End load will require 30 days (thirty days) prior notice to the Unit Holder or any other period as specified in the Regulations.

- 4.8.6 The Repurchase (Redemption) Price so determined shall apply to redemption requests, complete in all respects, received by the Distributor or the Management Company during the Business Hours on the Dealing Day on which a correctly and properly filled redemption application is received.
- 4.8.7 The Redemption Price determined by the Management Company shall be made available for every Dealing day to the public at the office and branches of the Distributors and at the discretion of the Management Company may also be published in any daily newspaper widely circulated in Pakistan and will be published at Management Company’s and MUFAP’s website.

#### **4.9 Procedure for Requesting Change in Unit Holder Particulars**

##### **4.9.1 Who Can Request Change?**

All Unit Holders are eligible to change their Unit Holder details if they so desire. For such change in particulars, a request shall be made via the Special Instructions Form. These Forms may be obtained from Distributors or Investment Facilitators, from the Management Company, or through its website. However, if Units are held in CDS account then request should be made through CDS Participant or the Investor Account Services (IAS) with which the account is maintained, according to the procedure laid down in CDC Regulations.

##### **4.9.2 Application Procedure for Change in Particulars**

- a) Some of the key information which the Unit Holder can change is as follows:
- i. Change in address
  - ii. Nominee detail

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<sup>9</sup> Amended through 1st SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0202/2023 dated Jul 18, 2023  
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- iii. Change in Bank Account details
- iv. Account Operating instructions
- v. Frequency of profit payments
- vi. Systemic Conversion Option

Change will not be allowed in Title of account, CNIC and Joint holder details.

- b) Fully completed Special Instructions Form has to be submitted by both Individuals and/or Institutional Investor(s). This Form should be delivered to any of the Authorized Branches of the Distribution Companies or may be submitted to the Management Company through an Investment Facilitator within Business Hours on a Dealing Day.
- c) The applicant must obtain a copy of the Special Instructions Form signed and duly verified by an Authorized Officer of the Distributor or Management Company.
- d) The Distribution Company and /or Management Company will be entitled to verify the particulars given in the Special Instructions Form. In case of any incorrect information, the application may be rejected if the applicant does not rectify the discrepancy.
- e) The Unit Holder will be liable for any taxes, charges or duties that may be levied on any of the above changes. Either these taxes, charges or duties may be recovered by redemption of Unit Holder equivalent Units at the time of the service request or the Management Company may require separate payment for such services.
- f) Unless the Joint Unit Holder(s) of Units have specified otherwise, all the Joint Unit Holder(s) shall sign the Special Instructions Form for such Units.

#### 4.9.3 Transfer, Nomination & Transmission

- a) Unit Holder may, subject to the law, transfer any Units of fund/allocation plan(s) held by them either in case of succession (Transmission) or as a gift (blood relation or spouse). The transfer as a gift shall be carried out after the Management Company/Transfer Agent has been satisfied that all the requisite formalities including the payment of any taxes and duties have been complied with<sup>10</sup>.
- b) Both the transferor and the transferee must sign every instrument of transfer and the transferor shall be deemed to remain the Holder of the Units transferred until the name of the transferee is entered in the register. Every instrument of transfer must be duly completed in all respects including affixation of transfer stamps of the requisite value.
- c) Where Certificates have been issued, the Management Company / Transfer Agent with the consent of the Trustee may dispense with the production of any Certificate that shall have become lost, stolen or destroyed upon compliance by the Unit Holder(s) with the like requirements to those arising in the case of an application by him for the replacement thereof as provided in this Offering Document. The Management Company or the Transfer Agent shall retain all instruments of transfer.
- d) The Transfer Agent shall, with the prior approval of the Management Company or the Management Company itself be entitled to destroy all instruments of transfer or the copies thereof, as the case may be, which have been registered at any time after the expiration of ten years from the date of registration thereof and all the Certificates which have been cancelled at any time after the expiration of ten years from the date of cancellation thereof and all registers, statements and other records and documents

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<sup>10</sup> Amended through 2nd SOD with SECP Approval vide Ref. No. SCD/AMCW/AIMMF/2023/330 dated Dec 06, 2023  
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relating to the Trust at any time after the expiration of ten years from transmission to the Trust. The Trustee or the Management Company or the Transfer Agent shall be under no liability, whatsoever, in consequence thereof and it shall conclusively be presumed in favor of the Trustee or the Management Company or the Transfer Agent that every Unit of Transfer so destroyed was a valid and effective instrument duly and properly registered by the Trustee or the Management Company or the Transfer Agent and that every Certificate so destroyed was a valid Certificate duly and properly cancelled, provided that (i) this provision shall apply only to the destruction of a document in good faith and without notice of any claim (regardless of the parties thereto) to which the document may be relevant; (ii) nothing in this sub-clause shall impose upon the Trustee or the Management Company or the Transfer Agent any liability in respect of the destruction of any document earlier than as aforesaid or in any case where the conditions of provision (i) above are not fulfilled. Reference herein to the destruction of any document includes reference to the disposal thereof in any manner. Complete list of unclaimed dividends will be maintained by AMCs and shall not be destroyed. Unit Holder may nominate any successor/ nominee for transmission, subject to all legal requirements, in case of the decease of Unit Holder.

- e) Transmission of Units to successors in case of inheritance or distribution of the estate of a deceased Unit Holder shall be processed by the Transfer Agent or the Management Company itself as Registrar after satisfying as to all legal requirements such as intimation of death of deceased Unit Holder along-with certified copy of death certificate, indemnity from nominee along-with copy of CNIC of nominee and deceased Unit Holder, original unit certificate (in case of physical certificate) etc. The legal costs and taxes, if any, shall be borne and paid by the transferees. However, the processing fee shall not be payable by successors or the beneficiaries of the estate in the case of transmission. The Management Company shall pay the relevant processing fee to the Transfer Agent.
- f) A Unit Holder may convert the Units in a Unit Trust Scheme managed by the Management Company into Units of another Unit Trust Scheme managed by the Management Company by redeeming the Units of first Scheme and issuance of Units of later Scheme(s) at the relevant price applicable for the day. The Transfer Agent or Management Company itself shall carry out the conversion after satisfying that all the requisite formalities have been fulfilled and payment of the applicable taxes, fees and/or load, if any, has been received. The Management Company may impose a time limit before which conversion may not be allowed.
- g) A Unit Holder may merge the Units, which he/she has invested with two folio/registration numbers into one folio/ registration number. The Transfer Agent shall carry out the merger after satisfying that all the requisite formalities have been completed and payment of applicable taxes and fee, if any, has been received.

#### **Conversion**

#### **4.9.4 Partial Transfer**

Partial transfer of Units covered by a single Certificate is permitted provided that in case of physical certificates issued, the Unit Holder must apply for splitting of the unit certificate representing the partial amount and then the new certificate shall be applied for transfer.

#### **4.10 Procedure for Pledge / Lien / Charge of Units**

##### **Who Can Apply?**



- 4.10.1 All Unit Holders are eligible to apply for pledge / lien / charge of Units if they so desire. Such Pledge / Lien / Charge can be made via the Pledge of Units Form as attached in **Annexure “A”** of this Offering Document. These forms may be obtained from Distributors or Investment Facilitators or from the Management Company or through its website. However, if Units are held in CDS account then request should be made to the CDS Participant or the Investor Account Service (IAS) with which the account is maintained, according to the procedure laid down in CDC Regulations.
- 4.10.2 Any Unit Holder either singly or with Joint Unit Holder(s) (where required) may request the Management Company or Transfer Agent to record a pledge / lien of all or any of his / her/ their Units in favor of any third party legally entitled to invest in such Units in its own right. The Management Company or Transfer Agent shall register a lien on any Unit in favor of any third party with the consent of the Management Company. However, the lien shall be valid only if evidenced by an account statement or letter issued by the Management Company or Transfer Agent with the Units marked in favor of the Pledgee. The onus for due process having been followed in registering alien shall lie with the party claiming the lien.
- 1.10.3. The lien once registered shall be removed by the authority of the party in whose favor the lien has been registered or through an order of a competent court. Neither the Trustee, nor the Management Company, nor the Transfer Agent, shall be liable for ensuring the validity of any such pledge / charge / lien. The disbursement of any loan or undertaking of any obligation against the constitution of such pledge/charge/lien by any party shall be at the entire discretion of such party and neither the Trustee nor the Management Company and the Transfer Agent shall take any responsibility in this matter.
- 4.10.4 Payments of cash dividends and redemption proceeds of the Units or any benefits arising from the said Units that are kept under lien / charge / pledge shall be paid to the order of the lien / charge / pledge holder's bank account or posted to the registered address of Pledgee mentioned in the Pledge Form and/or Investor Account Opening Form submitted. In case of Units are pledged through Central Depository System, payments of cash dividends goes to the Pledgor as per Central Depositories Act.
- 4.10.5 The Distribution Company and / or Management Company will be entitled to verify the particulars given in the Pledge Form. In case of any incorrect information, the application may be rejected if the applicant does not rectify the discrepancy.
- 4.10.6 Fully completed Pledge of Units Form has to be submitted by both Individuals and/or Institutional Investor(s). This Form should be delivered to any of the Authorized Branches of the Distribution Companies or may be submitted to the Management Company directly or through an Investment Facilitator within Business Hours on a Dealing Day.
- 4.10.7 All risks and rewards, including the right to redeem such Units and operate such account, shall vest with the pledge / lien / charge holder. This will remain the case until such time as the pledge / lien / charge holder in writing to the Management Company instructs otherwise.
- 4.11 Temporary Change in Method of Dealing, Suspension of Dealing and Queue System**
  - 4.11.1 Temporary Change in the Method of Dealing**

Under the circumstances mentioned in Clause 4.11.2 & 4.11.3, Subject to compliance with Regulation (having regard to the interests of Unit Holders), the Management Company may request the Trustee to approve a temporary change in the method of dealing in Units. A permanent change in the method of dealing shall be made after



expiry of at least one-month' notice to Unit Holders and with the approval of Trustee.

#### **4.11.2 Suspension of Fresh Issue of Units**

The Management Company may, under the following circumstances, suspend issue of fresh Units.

- The situation of Force Majeure as defined in this Offering Document;
- A situation in which it is not possible to invest the amount received against issuance of fresh Units or
- Any other situation in which issuance of fresh Units is, in Management Company's opinion, against the interests of the existing/remaining Unit Holders. Such suspension may however not affect existing Unit Holders as a result of profit distribution. The Management Company shall announce the details of circumstances at the time a suspension of fresh issue is announced. The Management Company shall immediately notify SECP and Trustee if issuance of Units is suspended and shall have the fact published, immediately following such decision, in the newspapers in which the Fund's prices are normally published.
- In case of suspension of redemption of Units due to extraordinary circumstances, the issuance of Units shall also be kept suspended until and unless redemption of Units is resumed. Investment application form received on the day of suspension will not be processed and the amount received shall be returned to the investor.

#### **4.11.3 Suspension of Redemption of Units**

The Redemption of Units may be suspended during extraordinary circumstances/ Force Majeure.

Redemption requests received on the day of the suspension shall be rejected.

#### **4.11.4 Queue System**

In the event redemption requests on any day exceed ten percent (10%) of the Units in issue, the Management Company may invoke a Queue System whereby requests for redemption shall be processed on a first come first served basis for up to ten percent (10%) of Units in issue. The Management Company shall proceed to sell adequate assets of the Fund and / or arrange Shariah Compliant financing as it deems fit in the best interest of all Unit Holders and shall determine the redemption price to be applied to the redemption requests based on such action. Where it is not practical to determine the chronological ranking of any requests in comparison to others received on the same Dealing Day, such requests shall be processed on basis proportionate to the size of the requests. The Management Company shall provide all redemption requests duly timed and date stamped to the Trustee within 24 hours of receipt of any such request following the queue system. The requests in excess of ten percent (10%) shall be treated as redemption requests qualifying for being processed on the next Dealing Day at the price to be determined for such redemption requests. However, if the carried over requests and the fresh requests received on the next Dealing Day still exceed ten percent (10%) of the Units in issue, these shall once again be treated on first come first served basis and the process for generating liquidity and determining the redemption price shall be repeated and such procedure shall continue till such time the outstanding redemption requests come down to a level below ten percent (10%) of the Units then in issue.

#### **4.11.5 Winding up in view of Major Redemptions**

In the event the Management Company is of the view that the quantum of redemption requests that have built up are likely to result in the Fund being run down to an unsustainable level or it is of the view that the selloff of assets is likely to result in a significant loss in value for the Unit Holders who are not redeeming, it may announce winding up of the Fund. In such an event, the Queue System, if already invoked, shall cease to apply and all Unit Holders shall be paid after selling the assets and determining the final Redemption Price. However, interim distributions of the proceeds may be made if the Management Company finds it feasible. In case of shortfall, neither the Trustee nor the Management Company shall be liable to pay the same.

## **5 DISTRIBUTION POLICY**

### **5.1 Declaration of Dividend**

- (a) The Management Company shall decide as soon as possible but not later than thirty days after the Accounting Date / interim period whether to distribute among Unit Holders, profits, in form of cash dividend, if any, available for the distribution at the end of the Accounting Period and shall advise the Trustee of the amount of such distribution per Unit. The Fund will comply with regulatory and taxation requirements and the distribution policy may be amended accordingly.
- (b) The Management Company on behalf of the Scheme shall, for every accounting year, distribute by way of dividend to the Unit Holders, not less than ninety per cent of the accounting income of the Collective Investment Scheme received or derived from sources other than capital gains as reduced by such expenses as are chargeable to a Collective Investment Scheme under the Regulations.
- (c) For the purpose of this Clause, the expression “accounting income” means income calculated in accordance with the requirements of International Accounting Standards (IAS) as are notified under the Companies Act, 2017, the Regulations and the directives issued by SECP. Wherever the requirement of Regulations or the directives issued by SECP differs with the requirement of IAS, the Regulations and the said directives shall prevail.

### **5.2 Determination of Distributable Income**

The amount available for distribution in respect of any Accounting Period shall be determined by the Management Company and shall be the sum total of:

- The total income earned on the Trust Property during such Accounting Period including all amounts received in respect of dividend, mark-up, profit etc.
- Whole or part of the realized and/or unrealized appreciation of Investment Assets, at the option of the Management Company.
- From the above distribution amounts following shall be deducted
  - i) expenses as stated in the constitutive document; and
  - ii) Any other adjustment as the management company may determine.

### **5.3 Payment of Dividend**

All payments for dividend shall be made through payment instruments or transfer of Funds to the Unit Holder's designated bank account or the charge-holder's designated bank account in case of lien / pledge of Units as the case may be or through any other mode of payment with the approval of Commission and such payment shall be subject to the Regulations and any other applicable laws. Unless otherwise advised by the

unit/certificate holders, all dividends to which a unitholder is entitled, shall be credited by the AMC's in the bank account of the unit holder provided by him/her on the application for investment or otherwise

#### **5.4 Dispatch of Dividend Warrants/Advice**

Dividend warrants/advice/payment instruments and/or Account Statements shall be dispatched to the Unit Holders or the charge-holders at their registered addresses.

#### **5.5 Reinvestment of Dividend**

The Management Company shall give the Unit Holders the option at the time of opening of Unit Holder Account (via the Investor Account Opening Form) within the Unit Holder Register to receive new Units instead of cash dividend. The Unit Holders shall be entitled to change such option.

#### **5.6 Closure of Register**

The Management Company may close the Register by giving at least seven (7) days' notice to Unit Holder provided that the time period for closure of register shall not exceed six (6) working days at a time and whole thirty days in each year with further period of fifteen days to be allowed by the Commission on application of the Company. During the closure period, the sale, redemption, conversion of Units or transfer of Units will be suspended. Notice for closure of register should be published in two newspapers (Urdu and English) having circulation in major cities of Pakistan as per direction of SECP.

### **6 FEE AND CHARGES**

#### **6.1 Fees and Charges Payable by an Investor**

The following fees and charges shall be borne by the Investor:

##### **6.1.1 Front-end Load**

Front end Load is a part of Sales Load, which may be included in the offer price of the Units. The remuneration of Distributors shall be paid from such Load and if the Front-end Load is insufficient to pay the remuneration of the Distributors, the Management Company shall pay the amount necessary to pay in full such remuneration and no charges shall be made against the Fund Property or the Distribution Account in this respect. Such payments may be made to the Distributors by the Management Company upon the receipt from the Trustee.

The Management Company may at its discretion charge different levels of Load, as per **Annexure "B"**. Any change in Front-end Load shall be done through supplemental to the Offering Document after seeking prior approval of the Commission.

A Distributor located outside Pakistan may if so authorized by the Management Company and the Trustee retain such portion of the Front-end Load as is authorized by the Management Company and transfer the net amount to the Trustee, subject to the law for the time being in force.

The current level of Front-end Load is indicated in **Annexure "B"**.

### 6.1.2 Back-end Load (Deferred Sales Load)

Back end Load deducted from the Net Asset Value in determining the Redemption Price; provided however that different levels of Back-end Load may be applied to different classes of Units, but Unit Holders within a class shall be charged same level of back end load. Management Company may change the current level of Back-end Load after giving (30) thirty days prior notice to the Unit Holder through newspaper (either Urdu or English Newspaper) and via post and the unit holders shall be given an option to exit at the applicable NAV without charge of back end load as specified in the Regulation.

The current level of Back-end Load is indicated in **Annexure “B”**.

### 6.1.3 Other Charges

Transfer of Units from one owner to another shall be subject to a Processing charge at the date the request is lodged, which shall be recovered from the transferee.

Units issued to an Account holder through conversion from another scheme run by the Management Company shall be issued at a price based on the Net Asset Value on that date. Invest may also be subject to additional Taxes/Duties for such transfers.

### 6.1.4 Expenses borne by the Management Company and the Trustee

The Management Company and Trustee shall bear all expenditures in respect of their respective secretarial and office space and professional management services provided in accordance with the provisions of the Deed. Neither the Management Company nor the Trustee shall make any charge against the Unit Holders nor against the Trust Property nor against the Distribution Account for their services nor for expenses, except such expenses or fees as are expressly authorized under the provisions of the Regulations and the Deed to be payable out of Trust Property.

Any cost associated with sales, marketing and advertisement of collective investments schemes shall not be charged to the collective investment schemes.

### 6.1.5 Remuneration of Distribution Company / Investment Agent / Investment Facilitator

The Distribution Company employed by the Management Company will be entitled to a remuneration payable by the Management Company out of its own resources and/or from Front End Load on terms to be agreed between the Management Company and the Distribution Company. The Investment Facilitator/Investment Adviser/Sales Agent employed by the Management Company will be entitled to a remuneration payable by the Management Company out of its own resources.

Distributors located outside Pakistan may, if so authorized by Trustee and the Management Company, be entitled to remuneration (from Management Company's own resources) on terms to be agreed between them and the Management Company, subject to the law for the time being in force.

## 6.2 Fees and Charges Payable by the Fund

The following expenses shall be borne by the Fund:

### 6.2.1 Remuneration of the Management Company

The remuneration shall begin to accrue from the close of the Initial Offering Period. In

respect of any period other than an Annual Accounting Period, such remuneration shall be prorated on the basis of the actual number of days for which such remuneration has accrued in proportion to the total number of days in the Annual Accounting Period concerned.

Current level Management Fee is disclosed in **Annexure “B”**. Any increase in the current level of Management Fee, provided it is within the maximum limit prescribed in the Regulations shall be subject to giving a (30) thirty days prior notice to the unit holders and the unit holders shall be given an option to exit at the applicable NAV without charge of any exit load.

#### 6.2.2 Remuneration of the Trustee

The Trustee shall be entitled to a monthly remuneration out of the Trust Property determined in accordance with **Annexure “C”**.

The remuneration shall begin to accrue following the expiry of the Initial Period. For any period other than an Annual Accounting Period, such remuneration will be prorated on the basis of the actual number of days for which such remuneration has accrued in proportion to the total number of days in an Annual Accounting Period concerned. Any upward change in the remuneration of trustee from the existing level shall require prior approval of the Commission.

### 6.3 Formation Costs

All preliminary and floatation expenses of the Fund including expenses incurred in connection with the establishment and authorization of the Fund, including execution and registration of the Constitutive Documents, issue, legal costs, printing, circulation and publication of the Offering Document, and all expenses incurred during and up to the Initial Offering Period subject to as prescribed in the Regulation, shall be borne by the Fund subject to the audit of expenses and amortized over a period of not less than five years or within the maturity of the Fund whichever is lower. This cost shall be reimbursable by a collective investment scheme to an AMC subject to the audit of expenses. The Formation Cost shall be reported by the Management Company to the Commission and the Trustee giving their break-up under separate heads, as soon as the distribution of the securities is completed.

### 6.4 Other costs and expenses

The following charges shall also be payable out of the Fund Property:

- (i) Custody, Brokerage, Transaction Costs of investing and disinvesting of the Fund Property.
- (ii) All expenses incurred by the Trustee in effecting the registration of all registerable property in the Trustee's name.
- (iii) Legal and related costs incurred in protecting or enhancing the interests of the Unit Holders.
- (iv) Bank charges, financing and financial costs;
- (v) Auditors' Fees and out of pocket expenses.
- (vi) Printing costs and related expenses for issuing Fund's quarterly, half-yearly and annual reports.
- (vii) Fund rating fee payable to approved rating agency.
- (viii) Listing Fee including renewals payable to the Stock Exchange(s) on which Units may be listed.
- (ix) Fee pertaining to the Fund payable to the Commission.

- (x) Taxes, fees, duties if any, applicable to the Fund and on its income, turnover and/or its properties including the Sales Tax levied on Services offered by Asset Management Company (for management of Fund).
- (xi) Charges and levies of stock exchanges, national clearing, Settlement Company and CDC charges.
- (xii) Any amount, which the Shariah Advisor may declare to be Haram and to be paid to Approved Charity Institution.
- (xiii) Shariah Advisory Fee
- (xiv) Any other expenses as permissible under the Rules and Regulations from time to time and / or permitted by the Commission.
- (xv) Taxes, fees, , duties if any, applicable to the Fund and on its income, turnover and/or its properties including the Sales Tax levied on Services offered by Asset Management Company (for management of Fund)
- (xvi) Fee and expenses related to registrar services, accounting, operation and valuation services related to Scheme
- (xvii) Selling and marketing expenses for the purpose of opening and maintenance of branches; payment of salaries/commission to sales team and distributors; advertising and publicity expense; development of alternate delivery/distribution channels for Scheme.

## **6.5 Expenses Ratio**

Total Expense ratio shall be capped up to 2% or any other limit as may be directed by SECP from time to time.

## **7 TAXATION**

### **7.1 Taxation on the Income of the Fund**

#### **7.1.1 Liability for Income Tax**

The following is a brief description of the Income Tax Ordinance, 2001, applicable in respect of the Fund. This section is for advice only and potential investors should consult their tax experts for their liability with respect to taxation on income from investment in the Fund. This part does not cover tax liability of non-Pakistani resident investors with respect to taxes in their own jurisdiction.

Under the Tax Law in Pakistan, the definition of a public company includes a trust formed under any law for the time being in force. The Fund will be regarded as a public company liable to a tax rate applicable to a public company.

The income of the Fund will accordingly be taxed at the following rates:

- (i) Dividend income as applicable according to the relevant law;
- (ii) Capital Gains Tax as applicable according to the relevant law; and
- (iii) Return from all other sources / instruments are taxable at the rate applicable to a public company.

#### **7.1.2 Liability for Income Tax if Ninety Percent of Income is distributed**

Notwithstanding the tax rate given above, the income from the Fund will be exempted from tax if not less than 90% of the income for the year as reduced by as reduced by accumulated losses and capital gains whether realized or unrealized is distributed amongst the Unit Holders as dividend.

The Fund will distribute not less than 90% of its income received or derived from sources

other than capital gains (realized and unrealized) as reduced by such expenses as are chargeable to the Fund.

## **7.2 Withholding tax**

Under the provision of Clouse 47(B) of part (IV) of Second Schedule to the 2001 Ordinance, provision(s) relating to withholding tax shall not apply to any person making payment to collective investment scheme(s), subject to a valid exemption certificate from Tax Authorities.

## **7.3 Zakat on Fund**

The Fund is Saheb-e-Nisab under the Zakat and Ushr Ordinance, 1980. The balance in the credit of savings in Islamic Banks account/Islamic Banking Window of Commercial Bank account, or similar account with a bank standing on the first day of Ramzan-ul-Mubarak will be subjected to Zakat deduction @ 2.5%.

## **7.4 Taxation and Zakat on Unit Holders**

### **7.4.1 Taxation on Income from the Fund of the Unit Holder**

The following is a brief description of the Income Tax Ordinance, 2001, applicable in respect of Unit Holder of the Fund. This section is for advice only and potential investors should consult their tax experts for their liability with respect to taxation on income from investment in the Fund. This part does not cover tax liability of non-Pakistani resident investors with respect to taxes in their own jurisdiction.

7.4.2 Unit Holders of the Fund will be subject to Income Tax as per applicable income tax rate on dividend income distributed by the Fund.

The tax deducted on dividend at the rates specified in Tax Laws will be the final tax (except for companies, or where specific exemption from withholding is available to any person(s).) and the payer will be required to withhold the amount of tax at source from payment of dividend except payment to the banking companies.

7.4.3 Capital gain arising from sale/redemption of Units of the Fund will be subject to tax at the applicable tax rate as mentioned in Income Tax Ordinance 2001. Unit holders may be liable to pay tax even though they may not have earned any gain on their investment, as return of capital through distribution to investors is taxable as per Income Tax Ordinance, 2001.

7.4.4 Unit Holders who are exempt from income tax may obtain exemption certificate from the Commissioner of Income Tax and provide the same to the Management Company and/or Transfer Agent and on the basis of Exemption Certificate income tax will not be withheld. Unitholders may be liable to pay tax even though they may not have earned any gain on their investment as return of capital through distribution to investors is taxable as per Income Tax Ordinance, 2001

### **7.4.5 Zakat**

Units held by resident Pakistani Unit Holders shall be subject to Zakat at 2.5% of the value of the Units under Zakat and Ushr Ordinance, 1980, (XVII of 1980), except those exempted under the said Ordinance. Zakat will be deducted at source from the redemption



proceeds.

Above deduction will not be made if Unit Holder provides declaration in due course of time to the Management Company.

## **7.5 Disclaimer**

The tax and Zakat information given above is based on the Management Company's tax advisor's interpretation of the law, which, to the best of the Management Company's understanding, is correct. Investors are expected to seek independent advice so as to determine the tax consequences arising from their investment in the Units of the Fund. Furthermore, tax and Zakat laws, including rates of taxation and of withholding tax, are subject to amendments from time to time. Any such amendments in future shall be deemed to have been incorporated herein.

## **8 REPORTS TO UNIT HOLDERS**

### **8.1 Account Statement**

The Management Company/Transfer Agent shall send directly to each Unit Holder an account statement each time there is a transaction in the account. The Management Company/Transfer Agent shall provide account balance and/or account activities through electronic mode to Unit Holder, who opted for such service.

The Unit Holder will be entitled to ask for copies of his account statement on any Dealing Day within Business Hours by applying to the Management Company/Transfer Agent in writing and providing such fee to the Management Company as may be notified from time to time on Website of the Management Company. Provided that the Management Company shall send an investment account statement to each Unit Holder on the registered mailing address provided by the Unit Holder at least once in a year.

### **8.2 Financial Reporting**

- (a) The Management Company shall prepare and transmit the annual report physically in such form and manner as set out in Regulations as amended or substituted from time to time.
- (b) The Management Company shall prepare and transmit quarterly reports physically (or through electronic means or on the web subject to SECP approval) in such form and manner as set out in Regulations as amended or substituted from time to time.

### **8.3 Trustee Report**

The Trustee shall report to the Unit Holder, to be included in the annual and second quarter Financial Reports issued by the Management Company to the Unit Holders, as to whether in its opinion the Management Company has in all material respects managed the Fund in accordance with the provisions of the Regulations, the Constitutive Documents and if the Management Company has not done so, the respect in which it has not done so and the steps the Trustee has taken in respect thereof.

### **8.4 Fund Manager Report**

The Management Company shall prepare Fund Manager Report each month as per guideline issued by MUFAP and transmit the same to the Unit Holders and made available

at their web site latest by seventh of each month

## **9 WARNING AND DISCLAIMER**

### **9.1 Warning**

- 9.1.1 If you are in any doubt about the contents of this Offering Document, you should consult your bank manager, Legal advisor, Shariah Advisor or other financial advisor. The price of the Units of this Fund and the income of this Fund (from which distributions to Unit Holders is made) may increase or decrease. In case of any apprehension regarding the contents of this Offering Document, consultation of the bank manager, Shari'ah / legal / financial advisor is advised
- 9.1.2 Investment in this Fund is suitable for investors who have the ability to take the risks associated with financial market investments. Capital invested in the financial markets could in extreme circumstances lose its entire value. The historical performance of this Fund, other Funds managed by the Management Company, the financial markets, or that of any one security or transaction included in the Fund's portfolio will not necessarily indicate future performance. *The price of the Units of this Fund and the income of this Fund (from which distributions to Unit Holders is made) may increase or decrease*

### **9.2 Disclaimer**

- 9.2.1 The Units of the Fund are not bank deposits and are neither issued by, insured by, obligation of, nor otherwise supported by SECP, any Government Agency, Trustee (except to the extent specifically stated in this document and the Trust Deed) or any of the shareholders of the Management Company or any of the Pre-IPO Investors or any other bank or financial institution. The portfolio of the Fund is subject to market risks and risks inherent in all such investments.
- 9.2.2 Funds' target return/ dividend range cannot be guaranteed. Fund's Unit price is neither guaranteed nor administered/ managed; it is based on the NAV that may go up or down depending upon the factors and forces affecting the capital markets and interest rates.

## **10 GENERAL INFORMATION**

### **10.1 Accounting Period / Financial Year of the Fund**

Accounting Period means a period ending on and including an accounting date and commencing (in case of the first such period) on the date on which the Trust Property is first paid or transferred to the Trustee and (in any other case) from the next day of the preceding accounting period.

Annual Accounting Period means the period commence on 1st July and shall end on 30th June of the succeeding calendar year.

### **10.2 Inspection of Constitutive Documents**

The copies of constitutive documents, such as the Deed and the Offering Document, can be inspected free of charge at the addresses given below, however such documents shall also be available on the web site of the Management Company:

#### **Alfalah Asset Management Limited**

Islamic Chamber of Commerce, Industry & Agriculture Building,  
2nd floor, ST-2/A, Block-9,  
KDA Scheme 5, Clifton

### 10.3 Transfer of Management Rights of the Fund

The management rights of the Fund may be transferred to another Management Company upon the occurrence of any of the following events in accordance with the procedure laid down in the Regulation, the Deed and the Directive issued by the Commission;-

- (i) the Management Company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its license has been cancelled or does not hold valid license;
- (ii) where the Management Company is unable to remove the suspension of redemption of Units of the Fund within the fifteen business days of suspension and the Unit Holders representing at least three fourth in value of total outstanding Units of the concerned scheme pass a resolution or have given consent in writing that the scheme be transferred to another Management Company;
- (iii) If in the opinion of the Commission further management of the Fund by the existing Management Company is detrimental to the interest of the Unit Holders, the Commission may direct the Trustee to transfer the Fund to another Management Company.
- (iv) If the Management Company may retire voluntarily with the prior written consent of the Commission.

### 10.4 Extinguishment/Revocation of the Fund

The Fund may be extinguished by the occurrence of any of the following events in accordance with the procedure laid down in the Regulation, the Deed and the Directive issued by the Commission;-

- (i) where the Management Company is unable to remove the suspension of redemption of Units of the Fund within the fifteen business days of suspension and the Unit Holders representing at least three fourth in value of total outstanding Units of the concerned scheme pass a resolution or have given consent in writing that the scheme be revoked;
- (ii) where the Management Company goes into liquidation, becomes bankrupt or has a liquidator appointed over its assets, or its license has been cancelled or does not hold valid license;
- (iii) in the opinion of the Management Company the scheme is not commercially viable or purpose of the scheme cannot be accomplished subject to the consent of Trustee;
- (iv) The Management Company subject to regulatory approval, may announce winding up of the Trust in the event redemption requests build up to a level where the Management Company is of the view that the disposal of the Trust Property to meet such redemptions would jeopardize the interests of the remaining Unit Holder(s) and that it would be in the best interest of all the Unit Holder(s) that the Trust be wound up;
- (v) on occurrence of any event or circumstances which, in the opinion of the Trustee, requires the Fund to be revoked; and
- (vi) Where the Commission deems it necessary to revoke the Fund so directs either Trustee or the Management Company in the interest of Unit Holders.

## 10.5 Procedure and manner of Revocation of the Fund

Revocation of the Fund shall be done in accordance with the procedures and in the manner as mentioned in the Regulations or through circulars / guidelines issued by the SECP from time to time.

## 10.6 Distribution of proceeds on Revocation

In case of Revocation of the Fund the Trustee shall according to the procedure laid down in Regulations refund the net proceeds to the Unit Holders in proportion to the number of units held by them.

## 11 GLOSSARY

Unless the context requires otherwise the following words or expressions shall have the meaning respectively assigned to them:

**“Accounting Date”** means the thirtieth day of June in each year and any interim date on which the financial statements of the Trust are drawn up. Provided that the Management Company may, with the written consent of the Trustee and after obtaining approval from the Commission and the Commissioner of Income Tax may change such date to any other date and such change shall be intimated to the Commission.

**“Account Opening / Investment Account Opening Form”** means standardized form prescribed by the Management Company to be duly filled by the investors at the time of opening an account with the Fund.

**“Accounting Period”** means a period ending on and including an accounting date and commencing (in case of the first such period) on the date on which the Trust Property is first paid or transferred to the Trustee and (in any other case) from the next day of the preceding accounting period.

**“Act”** means the Companies Act, 2017.

**“Administrative Plans”** means investment plans offered by the Management Company and approved by the Commission, where such plans allow investors a specific investment strategy in any one or a combination of Schemes managed by the Management Company in accordance with the conditions specified by SECP.

**“Annual Accounting Period” or “Financial Year”** means the period commence on 1st July and shall end on 30th June of the succeeding calendar year.

**“Asset Management Company”** means an asset Management Company as defined in the Rules and Regulations.

**“Auditor”** means the Auditor of the Trust appointed by the Management Company, with the consent of the Trustee, as per the Regulations.

**“Authorized Branches”** means those Branches of Distributors or Distribution Companies which are allowed by the Management Company to deal in Units of the Funds managed by the Management Company.

**“Authorized Broker”** means those Brokers which are authorized to deal in Government Securities.

**“Authorized Investments”** “Authorized Investments are those as defined in the **clause 2.3** of this Offering Document

**“Bank”** means institution(s) providing banking services under the Banking Companies Ordinance, 1962, or any other regulation in force for the time being in Pakistan, or if operating outside Pakistan, under the banking laws of the jurisdiction of its operation outside Pakistan.

**“Bank Accounts”** means those account(s) opened and maintained for the Trust by the Trustee at Banks, the beneficial ownerships in which shall vest in the Unit Holder(s).

**“Back-end Load (as Deferred Sales Load)”** means the charge deducted from the Net Asset Value in determining the Redemption Price; provided however that different levels of Back- end Load may be applied to different classes of Unit. Such load shall not form part of the Trust Property of the Fund.

**“Broker”** means any person engaged in the business of effecting transactions in securities for the account of others.

**“Business Day”** means any day on which scheduled banks/stock exchanges are open for business in Pakistan.

**“Certificate”** means the definitive certificate acknowledging the number of Units registered in the name of the Unit Holder issued at the request of the Unit Holder pursuant to the provisions of the Trust Deed.

**“CIS” / “Collective Investment Scheme(s)”** means Open-ended Scheme(s) managed by the Management Company and / or by other Asset Management Companies (both local and international).

**“Connected Person”** shall have the same meaning as assigned in the Rules and Regulations.

**“Constitutive Documents”** means the Trust Deed or such other documents as defined in the Regulations.

**“Custodian”** means a Bank, a Depository or an Investment Finance Company licensed under the Regulations, which may be appointed by the Trustee in consultation with the Management Company to hold and protect the Fund Property or any part thereof as custodian on behalf of the Trustee, and shall also include the Trustee itself if it provides custodial services for the Fund.

**“Cut-Off Time” / “Business Hours”** means the day time for dealing in Units of the Fund. The current Cut-Off Timing/Business Hours are mentioned in **Annexure “B”** of this Offering Document.

**“Dealing Day”** means every Business Day from Monday to Friday of every week in which Units will be available for dealing (purchase, redemption, transfer, switching etc) on Dealing Days during Cut-off Time. Provided that the Management Company may with the prior written consent of the Trustee and upon giving not less than seven days’ notice in two widely circulated English or Urdu newspapers in Pakistan declare any particular Business Day(s) not to be a Dealing Day(s).

**“DFI”** means Development Financial Institution and includes the Pakistan Industrial Credit and Investment Corporation (PICIC), the Saudi Pak Industrial and Agricultural Investment Company Limited, the Pak Kuwait Investment Company Limited, the Pak Libya Holding Company Limited, the Pak Oman Investment Company (Pvt.) Limited, Investment

Corporation of Pakistan, House Building Finance Corporation, Pak Brunei Investment Company Limited, Pak-Iran Joint Investment Company Limited, Pak-China Investment Company Limited, and any other financial institution notified under Section 3-A of the Banking Companies Ordinance, 1962.

**“Distribution Account”** means the Bank Account (which may be a current, saving or deposit account) maintained by the Trustee with a Bank as directed by the Management Company in which the amount required for distribution of income to the Unit Holder(s) shall be transferred. Interest, income or profit, if any, including those accruing on unclaimed dividends, in this account shall be transferred to the main account of the Fund from time to time, as part of the Trust Property for the benefit of the Unit Holder(s).

**“Distributor / Distribution Company”** means Company(ies), Firm(s), Sole Proprietorship concern(s), individual(s), Banks or any other Financial Institution appointed by the Management Company under intimation to the Trustee for performing any or all of the Distribution Functions and who are registered with MUFAP as Registered Service Providers. The Management Company may itself also perform the Distribution Function.

**“Distribution Function”** means the functions with regard to:

- (a) receiving applications for issue of Units together with the aggregate Offer Price for Units applied for by the applicants;
- (b) issuing receipts in respect of (a) above;
- (c) interfacing with and providing services to the Holders including receiving redemption/transfer applications, conversion notices and applications for change of address or issue of duplicate Certificates for immediate transmission to the Management Company or the Transfer Agent as appropriate;
- (d) Accounting to the Management Company for all: (i) payment instruments received from the applicants for issuance of Units; (ii) payments instruments to the Holders on redemption of Units; and (iii) expenses incurred in relation to the Distribution Function.
- (e) The above functions may be performed electronically, if appropriate systems are in place.

**“Duties and Charges”** means in relation to any particular transaction or dealing all stamp and other duties, taxes, Government charges, bank charges, transfer fees, registration fees and other duties and charges in connection with the increase or decrease of the Trust Property or the creation, issue, sale, transfer, redemption or purchase of Units or the sale or purchase of Investment or in respect of the issue, transfer, cancellation or replacement of a Certificate or otherwise which may have become or may be payable in respect of or prior to or upon the occasion of the transaction or dealing in respect of which such duties and charges are payable, but do not include the remuneration payable to the Distribution Company or any Commission payable to agents on sales and redemption of Units or any Commission charges or costs which may have been taken into account in ascertaining the Net Asset Value.

**Haram income** means income that is declared Haram by Shariah Advisor

**“Exposure”** shall have same meanings as provided in the Regulations.

**“Federal Government”** means the Federal Government of Islamic Republic of Pakistan.

**“Financial Institution”** means a Bank, Development Finance Institution, Non-Banking Finance Company, Modaraba or an institution registered under relevant laws to provide financial services within or outside Pakistan.

**“Force Majeure”** means any occurrence or circumstance or element which delays or prevents performance of any of the terms and conditions of this Deed or any obligations of the Management Company or the Trustee and shall include but not limited to any circumstance or element that cannot be reasonably controlled, predicted, avoided or overcome by any party hereto and which occurs after the execution of this Deed and makes the performance of the Deed in whole or in part impossible or impracticable or delays the performance, including but not limited to any situation where performance is impossible without unreasonable expenditure. Such circumstances include but are not limited to floods, fires, droughts, typhoons, earthquakes and other acts of God and other unavoidable or unpredictable elements beyond reasonable control, such as war (declared or undeclared), insurrection, civil war, acts of terrorism, accidents, strikes, riots, turmoil, civil commotion, any act or omission of a governmental authority, failure of communication system, hacking of computer system and transmissions by unscrupulous persons, closure of stock exchanges, banks or financial institutions, freezing of economic activities and other macro-economic factors, etc.

**“Formation Cost”** means preliminary expenses relating to regulatory and registration fees of the Scheme, flotation expenses of the Scheme, expenses relating to authorization of the Scheme, execution and registration of the Constitutive Documents, legal costs, printing, circulation and publication of this Offering Document, announcements describing the Scheme and all other expenses incurred until the end of the Initial Period.

**“Front-end Load”** means the Sales load, which may be included in the offering price of the Units; provided however, that different levels of Front-end Load may be applied to different investors, as determined by the Management Company. However, aggregate of Front-end Load and Back-end Load should not exceed 3% of Net Asset Value.

**“Fund”** means “Alfalah Islamic Money Market Fund”, or “AIMMF”, or “Scheme”, or “Trust”, or “Unit Trust”.

**“Government Securities”** includes monetary obligations of the Government or a Provincial Government or a corporation wholly owned or controlled, directly or indirectly, by the Federal Government or a Provincial Government and guaranteed by the Federal Government and any other security as the Federal Government may, by notification in the official Gazette, declare, to the extent determined from time to time, to be a Government Security.

**“Holder or Unit Holder”** means the investor for the time being entered in the Register as owner of a Unit including investors jointly so registered pursuant to the provisions of the Trust Deed.

**“Initial Period” or “Initial Offering Period”** means a period determined by the Management Company during which Units will be offered as mentioned in clause 1.6 of this Offering Document.

**“Initial Price” or “Initial Offer”** means the price per Unit on the first day of the Initial Period determined by the Management Company.

**“Investment”** means any Authorized Investment forming part of the Trust Property.

**“Investment Facilitators/Advisors”** means an individual, firm, corporate or other entity appointed by the Management Company to identify, solicit and assist investors in investing in the Scheme. The investment facilitator/advisor is not authorized to perform the Distribution Functions. The Management Company shall compensate the Investment Facilitators.



**“Investment Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to purchase Units and will be stated in this Offering Document.

**“Local Governments”** mean all the local / city governments in Pakistan.

**“Management Company”** is defined in the preamble hereto;

**“Net Assets of the Scheme”**, in relation to the Trust, means, the excess of assets over liabilities of the Scheme as calculated in accordance with the Regulations.

**“Net Asset Value” or “NAV”** means per Unit value of the Trust arrived at by dividing the Net Assets by the number of Units outstanding.

**“Offer Price or Purchase (Public Offer) Price”** means the sum to be paid by the investor for purchase of one Unit, such price to be determined pursuant to this document.

**“Offering Document”** means the prospectus or other document (issued by the Management Company with written consent of the Trustee and approved by the Commission) which contains the investments and distribution policy, unit structure(s) and all other information in respect of the Unit Trust, as required by the Rules and Regulations and is circulated to invite offers by the public to invest in the Scheme.

**“Online”** means transactions through electronic data-interchange whether real time transactions or otherwise, which may be through the internet, intranet networks and the like.

**Ordinance”** means the Companies Ordinance, 1984.

**“Par Value”** means the face value of **Rs.100** for a Unit of the Fund.

**“Personal Law”** means the law of inheritance and succession as applicable to the individual Unit Holder.

**“Profit Distribution Date”** means the date on which the Management Company decides to distribute the profits (if any).

**“Provincial Governments”** mean the Provincial Governments of all four provinces of Pakistan.

**“Pledge Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to Pledge his/her Units and will be stated in this Offering Document.

**“Redemption Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to redeem Units and will be stated in this Offering Document.

**“Redemption Price or Repurchase Price”** means the amount to be paid to the relevant Holder upon redemption of that Unit, such amount to be determined pursuant to this document.

**“Register Function”** means the functions with regard to:

- (a) Maintaining the Register, including keeping a record of change of addresses/other particulars of the Holders;
- (b) Issuing account statements to the Holders;
- (c) Issuing Certificate, including Certificates in lieu of undistributed income to Holders;
- (d) Cancelling old Certificates on redemption or replacement thereof;

- (e) Processing of applications for issue, redemption, transfer and transmission of Units, recording of pledges, liens and changes in the data with regard to the Holders;
- (f) Issuing and dispatching of Certificates;
- (g) Dispatching income distribution warrants, and bank transfer intimation and allocating Units to Holders on re- investment of dividends;
- (h) Receiving applications for redemption and transfer/transmission of Units directly from Holder or legal representatives or through Distributor;
- (i) Maintaining record of lien/pledge/charge; and
- (j) Keeping record of change of addresses/other particulars of the Holders.

**“Regular Interval”** means monthly, quarterly, half yearly or annual periods.

**“Rules”** mean Non-Banking Finance Companies (Establishment and Regulation) Rules 2003 as amended from time to time.

**“Regulations”** mean Non-Banking Finance Companies and Notified Entities Regulations, 2008 and the Schedules and Forms attached to it as amended/replaced from time to time.

**“Sales Load”** mean front-end load deducted at the time of investment or back end load charged at the time of redemption from Scheme. However, the load charged upon redemption and which forms part of the Scheme property shall not classify as sales load. An Asset Management Company may charge cumulative sales load maximum upto 3% of the NAV per unit.

**“Shariah”** means divine guidance as given by the Holy Qur'an and the Sunnah of Holy Prophet Muhammad (PBUH) and embodies all aspects of the Islamic faith, including beliefs, practices, rules and principles as per the interpretation of the Shariah Advisor of the fund.

**“SECP” or “Commission”** means Securities and Exchange Commission of Pakistan established under Securities and Exchange Commission of Pakistan Act, 1997 and shall include its successor.

**“Special Instruction Form”** means a standardized form prescribed by the Management Company to be duly filled by the investor to change his/her particulars and will be stated in this Offering Document.

**“Stock Exchange”** means Stock Exchanges registered under the Securities and Exchange Ordinance, 1969.

**“Sukuk”** means a type of Islamic bond that is backed by assets of the issuer that earn profit or rent.

**“Transaction Costs”** means the costs incurred or estimated by the Management Company to cover the costs (such as, but not restricted to, brokerage, Trustee charges, taxes or levies on transactions, etc.) related to the investing or disinvesting activity of the Trust's portfolio, *inter alia*, necessitated by creation or cancellation of Units, which costs may be added to the NAV for determining the Offer Price of Units or to be deducted from the NAV in determining the Redemption Price.

**“Transfer Agent”** means a company including a Bank that the Management Company shall appoint for performing the Registrar Functions. The Management Company may itself perform the Registrar Function.

**“Transfer Form”** means a standardized form prescribed by the Management Company

to be duly filed by the investor to transfer Units and will be stated in this Offering Document.

**“Trust Deed” or “Deed”** means the Trust Deed of the Fund executed between the Management Company and the Trustee along with all the exhibits appended hereto.

**“Trust” or “Unit Trust” or “Fund” or “Scheme”** means the Unit Trust constituted by the Trust Deed for continuous offers for sale of Units.

Words and expressions used but not defined herein shall have the meanings assigned to them in the Act and Rules and Regulations, words importing persons include corporations, words importing the masculine gender include the feminine gender, words importing singular include plural and words “written” or “in writing” include printing, engraving lithography, or other means of visible reproduction. The headings and table of contents are for convenience only and shall not affect the construction of the Trust Deed

## **ANNEXURE "A"**

### **FORMS**

All Forms are available on Management Company Website at [www.alfalahghp.com](http://www.alfalahghp.com)

**ANNEXURE ‘B’**

Current Level of Front-end and Back-end Load (as Deferred Sale Load)

Unit type	Front-End Load (%)	Back-End Load (%)
Class “A”	Up to 2%	NIL
Class “B”	Nil	
Class “C”	Nil	

**Current Level of Management Fees**

Management Company shall be entitled to an accrued remuneration equal to an amount up to **1.25%<sup>1112</sup>** of Average Annual Net Assets, within allowed expense ratio limit.

Management shall disclose actual rate of management fee charged as percentage of net assets of collective investment scheme in monthly Fund Manager Report.

**Business Hours and Current Cut off Time**

Application for issuance of units <sup>13</sup>	From Monday to Friday	4:00PM
Application for Same day redemption of units		10:00AM
Application for Normal redemption of units		4:00PM
Application for transfer and conversion of units		4:00PM
<i><b>Note:</b> Any change in the above-mentioned Cut-Off Timings/Business Hours including for the month of Ramadan shall be notified to the Unit-Holders through website of the Management Company</i>		

The Cut-Off Time may vary from time to time as may be determined by the Management Company, under intimation to the trustee and SECP and the same shall be communicated to the Unit Holders before such unit transactions shall be effectuated.

**Note:**

Any change in the load structure and/or management fee shall be notified after prior approval of the Commission through a supplemental to this annexure and by publication in a widely circulated newspaper and/or as and how the SECP may direct.

Any change in the Cut-off Timing including for the month of Ramadan shall be notified to Investors/ Unit holders via Company’s Website.

<sup>11</sup> Amended through 5th SOD with SECP Approval vide Ref. No. SCD/AMCW/AAML/2024/74 dated Sep 11, 2024

<sup>12</sup> Amended through 8th SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0796/2025 dated Jul 03, 2025

<sup>13</sup> Amended through 1st SOD with Trustee Consent vide Ref. No. CDC/T&C-S II/DH/0202/2023 dated Jul 18, 2023

**ANNEXURE "C"**

**REMUNERATION OF TRUSTEE**

Trustee Fee subject to review by either party. However, any upward revision shall require prior approval of SECP.

The trustee remuneration shall consist of reimbursement of actual custodial expenses /charges plus the following tariff:

<b>Tariff</b>
0.055% p.a. of Net Assets

**ANNEXURE "D"**

**Designated Distribution Outlets**

Management Company of the Fund is Alfalah Asset Management Limited and other information of the Fund can be collected from the address of the Management Company available on [www.alfalahghp.com](http://www.alfalahghp.com) or from the branches of the Distribution Company.

**Alfalah Asset Management Limited**

Islamic Chamber of Commerce,  
Industry & Agriculture Building, 2nd  
floor, ST-2/A, Block-9, KDA  
Scheme 5, Clifton.



## ANNEXURE "E"

## Shariah Supervisory Board

**Mufti Javed Ahmad**

Mufti Javed Ahmad is the Resident Shariah Board Member (RSBM) of BankIslami. He has completed his Shahadat-ul-Alamia (Masters in Arabic and Islamic Studies) from Jamia Dar-ul-Uloom, Karachi, and Takhassusfi Fiqh-el-Muamlat (Specialization in Islamic Jurisprudence of trade and finance) from Jamia tur Rashid Karachi. He is also a Certified Shariah Advisor and Auditor (CSAA) from AAOIFI, Bahrain and Chartered Islamic Finance Professional (CIFP) from INCEIF, Malaysia. He has completed M.A. Economics from Karachi University. He has undertaken research works on different contemporary *Fiqh* Issues including Islamic Finance. As RSBM Mufti Javed Ahmad oversee implementation of Shariah Board's directives and provides guidance on routine matters. As Islamic banking trainer, he also regularly conducts training sessions for Bank's staff and different other forums. Previously he was associated with Ernst & Young Ford Rhodes Sidat Hyder as “Senior Shariah Consultant” and has engaged in Shariah Advisory, Shariah review, Shariah Audit and Compliance activities for more than four years.

**Mufti Shaikh Noman**

Mufti Shaikh Noman graduated from Jamia Darul Uloom, Karachi where he obtained his Shahadat-ul- Aalamia (Masters in Arabic and Islamic Studies). He completed his Takhassus fi fiqh Al tijarah (Specialization in Islamic trade Jurisprudence and Fatwa) from Jamia Tus Saeed Karachi. He also holds an MAS (Economics) from Applied Economic Research Center, University of Karachi and MBA (Finance) from University of Karachi, Pakistan. He has participated various training sessions these include a twenty-day extensive capacity building program for Shariah Scholars organized by NIBAF, workshops on Housing Finance, Agri Finance organized by NIBAF and Training session on Understanding of Takaful organized by IBA CEIF. He has participated in online course for Awareness of Islamic Laws of Pakistan organized by Shariah Academy International Islamic University Islamabad.

He has over all 12 years working experience. Prior to joining BankIslami, he was associated with Karachi Institute of Management and Sciences as Program Coordinator and Faculty Member. He taught different subjects of Islamic Finance including Islamic Financial Products and Processes, Islamic Economic System and Islamic law contract at PAF-KIET as Adjunct Faculty Member. He also taught different subjects of Economics and Finance including Islamic Banking and Applied Finance, Essentials of Islamic Finance, Microeconomics, Macroeconomics and Managerial Economics at Iqra University as visiting faculty Member. He has been working at Jamia Tus Saeed as member Darul Ifta where he has been teaching Fiqul Mamlat Subjects to Takhasus classes and supervise students in Fatwa writing where he has reviewed more than 300 Fatawa. Currently he is working in Products and Shariah Structuring Department of BankIslami Pakistan

Limited as an Assistant Manager. Previously, he has been working as different roles in Shariah Compliance Department. He is actively involved in writing articles on the topics of Islamic Finance. He has more than 150 Articles published in Shariah and Business magazine. He had published Articles in Jang and Express tribune. He has presented Research papers in various international conferences. Key papers includes Research paper on role of Waqf in 9th international Conference on Islamic Economics and Finance at Istanbul. He also presented research papers at International Conferences organized by IoBM.